



Agència  
per a la Qualitat  
del Sistema Universitari  
de **Catalunya**

# **AQU Catalunya. Annual Activities Report 2004**

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## *Foreword by the AQU Director*

The raison d'être of a public body is to effectively and efficiently fulfil that which it has been entrusted with by society, through those who hold its mandate. The law governing the universities in Catalonia (LUC, the Catalan Universities Act) lays down the very broad and fundamental purposes of AQU Catalunya as being quality assessment, process certification and accreditation of acquired learning in the Catalan university system. All of this, according to the law, must in addition be guided through permanent adaptation to social demands, the requisites of university education and the continuous improvement of their processes within the framework of the European Higher Education Area.

The ends pursued by AQU Catalunya are made specific every year in an action plan and a series of activities that are approved by the Board of Directors. Enactment of this activities plan is laid out in an end-of-year report, which is submitted to the Board for approval. The AQU Catalunya President also informs both the Executive Council of the Catalan Government, through the Minister of Universities, Research and the Information Society (DURSI), and the Catalan Parliament. This report thereby serves as an accountability document to society for the work carried out by AQU Catalunya in compliance of its functions during 2004.

The structure of the report follows the main areas covered by the work of AQU Catalunya. The first deals with the quality of educational programmes and particularly degree quality assessment, an aspect in which the agency has a long tradition and experience. 2004 stands out as having seen the start of the pilot project for degree adaptation to the European Higher Education Area (EHEA) directed by the DURSI, which will enable Catalan universities to gradually and appropriately adapt to the challenge that Europe faces in this area. It also saw the start of the graduate placement assessment project, in collaboration with the Social Councils of the public universities in Catalonia, which continues the study begun three years ago with an initial survey of all university graduates in 1998 and will not only provide information on the current situation of those who graduated in 2001 but will also enable trends in graduate placement in recent years to be analysed. This section also highlights the publishing of the assessment process report on the quality of the Catalan university system according to the evaluations carried out in 2003, which represents a step forward in relation to the reports published prior to this in that it is the first time that a comparative transversal report of different universities and an international evaluation within the context of the EHEA has been published. Special mention is also made of the book published on the impact of assessment, which details the experience acquired by the agency in assessments made from 1996 to 2002.

The second main area covered by AQU Catalunya deals with teaching assessment. The report accounts the improvements introduced in both the defining of assessment criteria and the management process, and also gives a summary of the results of the different calls for staff applications. Improvements in the criteria have resulted from the analysis by the assessment

commissions to incorporate experience acquired in the different areas. In this respect, accreditations of research and advanced research, as laid down in the Catalan Universities Act, were issued for the first time in 2004, together with assessment of teaching staff at the private universities. Another aspect worthy of mention was the successful completion of the first part of the teaching assessment manual certification programme. Certification of the manuals of the public universities in Catalonia was completed in 2004 and the process was applied to teaching staff assessment with regard to (autonomous) regional salary bonuses assigned by the DURSI. This type of assessment represents the adoption by the Catalan public universities of good practices of assessment that are used in many prestigious universities elsewhere.

The third main area concerns co-operation between AQU Catalunya and the universities, other agencies in Spain and the European quality agency network, and participation in European projects and co-operation with the Andorran Ministry of Education. Another important feature was the organisation of discussion workshops with the Catalan universities and the participation of AQU Catalunya members in numerous official events, seminars, workshops, symposia, etc., in order to learn and also share our point of view and experience.

The fourth area of action focuses on communication by way of different media, which include the Net, the AQU Bulletin and AQU News, and publicising of the documents and publications produced by the agency. It is worth mentioning that AQU Catalunya has always taken great care to publish whatever may be of interest for promoting university quality, and in three languages (Catalan, Spanish and English) in order to reach the widest public possible.

The fifth and last main area of action covers the planning, organisation and the economic data of AQU Catalunya. One important aspect is the progressive introduction of an internal quality management system, which follows on from the system used in the former AQU Catalunya quality assurance system based on ISO standard 9002:1994, with the intention in the near future of obtaining certification based on the ISO standard 9001 published in 2000. Also worthy of mention are the gradual introduction of an information system, continual improvements made to the organisational structure and the inclusion of the agency in the Management System of the Catalan Government's Administrative Documents Record. The number of AQU Catalunya staff increased from 19 to 23 people who are distributed in four main areas, quality assessment, academic staff and research, planning and communication, and administration, which includes legal council and economic management. In this respect, the staff training plan has been a key aspect in the organisation. In addition to an increase in the number of staff, 2004 also saw extra office space being provided to cater for the new competences assigned by the Catalan Universities Act to AQU Catalunya.

One outstanding aspect in the organisation is that, in addition to the Board of Governors and its Standing Committee, AQU Catalunya has nineteen standing assessment commissions that work independently; three of these were established by law, it has five advisory commissions made up of members of the governing bodies of the public and private universities and the social councils of the public universities, and it has set up nine working commissions to carry out

specific EHEA adaptation projects, establish indicators and draw up documents such as the general frameworks and assessment guides. AQU Catalunya also appointed numerous committees for the purpose of degree assessment. Moreover, more than 2,500 applications for teaching staff assessment were received during 2004. The diversity and complexity of the agency's work make the professional nature of the organisation a fundamental aspect in its ability to effectively and efficiently carry out the work it is entrusted with, and one in which important efforts are made.

The 2004 Activities Report has been drawn up in summarised form to make it easier to read, the endeavour being to highlight the most noteworthy facts. None of the work by AQU Catalunya would have been possible without the involvement of all commission members and in-house staff to whom I am most grateful. I entreat them to continue with the same level of interest, dedication and ability to fulfil the work that society has entrusted us with.

## *Introduction*

The 2004 activities plan was approved by the AQU Catalunya Board of Directors on 25 February 2004. On the basis of the courses of action established in the draft plan approved by the Board in July 2003, the ultimate objective of the plan was to **evaluate and promote the quality of the university system in Catalonia** and consolidate **AQU Catalunya as the main instrument to carry this out**, as laid down in the Law on Universities in Catalonia (LUC, Catalan Universities Act).

The actions carried out in line with the activities plan were all founded on the values that are upheld by AQU Catalunya:

- To work together with the universities in Catalonia and the Catalan Ministry of Universities, Research and the Information Society (DURSI, Departament d' Universitats, Recerca and Societat de la Informació) to **improve the Catalan university system**.
- To carry out and support activities and projects to bring about **integration of the Catalan universities in the European Higher Education Area (EHEA)**.
- **To innovate and co-operate with the Catalan universities** for the purpose of implementing systems that promote their **excellence** and to improve their quality.
- **Disseminate and promote quality** and actions that are carried out in order to **promote transparency, accountability to society and the exchange of experience** within the scope of action.
- **Co-operate with the European and Spanish agencies** in the exchange of experience to generate added value for the Catalan university system as a whole.

The activities carried out in 2004 can be grouped into five main areas:

### **I. Quality assessment**

### **II. Teaching staff and research**

### **III. Promotion and co-operation**

### **IV. Communication**

### **V. Planning, organisation and economic data**

Pursuant to the agreement approved by the Board of Directors, AQU Catalunya carried out all the activities envisaged in the 2004 plan, in addition to others commissioned expressly by the DURSI.

This report serves as an accountability document for the implementation of the approved plan.



## *The structure and running of AQU Catalunya*

### **I. GOVERNING BODIES**

#### *The positions of President and Director*

The positions of President and Director are both individual posts. The President's functions include supervising the achievement of objectives, serving as the institutional representative for AQU Catalunya and informing the Catalan Government and Parliament of Catalonia of the Agency's activities. The Director's responsibilities are to direct, organise, manage and inspect the Agency's services in accordance with the directives of the Board of Directors, carry out and enforce the resolutions of the Board and its Standing Committee, and serve as the legal representative for AQU Catalunya.

They also carried out the following activities:

- They appeared before the Parliament of Catalonia together with the Catalan universities in the committee that is drawing up the new Statute of Autonomy for Catalonia.
- To co-ordinate with the DURSI in launching the new university policy in matters that are relevant to the activities of AQU Catalunya.
- To ensure the channelling of a constant flow of information and the exchange of experience with the Catalan universities.
- To collaborate with the Social Councils, in accordance with the LUC.
- The presence of AQU Catalunya at the European, national and regional levels.
- To consult with the Catalan Data Protection Agency on the enforcement of legislation on personal data protection regarding the evaluation of university teaching staff.
- To meet with the President of the Parliament of Catalonia to present, as laid down in the LUC, the activities of AQU Catalunya and to inform on the mechanisms of joint participation between the Spanish and Catalan Governments within the context of quality assurance, with regard to the competences affecting the university system in Catalonia.

### *The Board of Directors and the Standing Committee*

The functions of the Board of Directors, as the top governing body of AQU Catalunya, were performed as stipulated in the Law on Universities in Catalonia. This included:

- Approval of the 2004 activities plan 2004, with the relevant modifications.
- Approval of the budget report, the results account, the financial statement and the 2003 activities report.
- Approval of the draft for activities, budget and investment for 2005.
- Approval of the services catalogue.
- Endorsement of the regulation for the structure and running of the AQU Catalunya Research Assessment Commission and appointment of the members of this committee.
- Endorsement of the degree accreditation standards approved by the Quality Assessment Commission.
- Approval of the assessment requirements for the allocation of salary bonuses for teaching and research merits.

The Board of Directors was informed by the President and Director of AQU Catalunya of the activities undertaken and, in particular, of the fulfilment by AQU Catalunya of the mandates of the LUC and its statutes in relation to Parliament and the Social Councils. The different assessment committee chairpersons also informed the Board of the proceedings of the Quality Assessment Commission (principally the report on the pilot project for degree adaptation to the EHEA and accreditation standards), the Tenure-Track and Collaborating Faculty Staff Commission (principally the results of the call for applications in 2004 and the new criteria) and the Research Assessment Commission (principally the results of the call for applications assessed in 2004 and the improvements made to the criteria). The Standing Committee discussed the document presented by the Directorate General for Universities on the proposal to create the contracted faculty lecturing posts established in the LUC.

## II. ASSESSMENT BODIES

### *The Quality Assessment Commission (QAC)*

The Quality Assessment Commission (QAC) ensures correct application of the series of quality assurance instruments and processes undertaken and applied by AQU Catalunya, in addition to watching over and improving their scope of influence and, at the same time, facilitating co-operation and exchange with other institutions at the Spanish and international levels. The Commission has powers regarding the institutional assessment of quality concerning education, activities, services and management; the certification and institutional accreditation of degrees, centres and systems within the framework of the new European Higher Education Area; and assessment of the individual teaching merits of teaching staff.

The activities of the QAC are carried out by three specific commissions, the Commission for Degree Standard and Study Programme Assessment, the Commission for the Quality Assessment of University Centres and Activities, and the Commission for the Assessment of Individual Merits and Activities.

Actions that were carried out include the following:

- Approval was given to the degree accreditation standards, which were endorsed by the AQU Catalunya Board of Directors.
- A review was made of the principles on which to base the AQU Catalunya in-house quality system to enable it to adapt to its new role as a certification and accreditation body.
- Recommendations were proposed for improving the measures established in the AQU Catalunya 2004 activities plan in the areas over which the Commission has jurisdiction.
- The proceedings and measures carried out by the specific commissions were monitored and endorsed.

On the advice of the Commission for the Assessment of Individual Merits and Activities, the QAC Chairwoman appointed a commission for the assessment of university teaching and management at the private universities that, together with the commission that assesses research and professional activity in the private universities nominated by the Chairman of the Research Assessment Commission, began assessing teaching and research staff in these universities. 273 applications for posts as teaching staff at the Universitat Ramon Llull were assessed, in addition to a total of 33 applications to the Universitat Abad Oliba CEU and the International University of Catalonia.

### *Commission for Degree Standard and Study Programme Assessment*

The Commission for Degree Standard and Study Programme Assessment is responsible for the assessment of courses that lead to the award of both recognised and non-recognised degrees by universities and higher education institutions; course quality certification and study programme assessment; degree accreditation within the framework of the European area of quality; and the issuing of assessment, certification and accreditation reports on degree quality. The measures undertaken by the commission during 2004 were:

- Approval was given to the 2003 AQU Catalunya Report on institutional assessments that were completed.
- Preparation of the criteria, indicators and standards for the accreditation of non-recognised degrees was completed.
- Approval was given to the definition and accreditation guide for recognised degrees in Catalonia within the European context.
- Approval was given to the procedure for the issuing of compulsory reports in the EHEA-degree adaptation pilot tests promoted by DURSI.
- Approval was given to the AQU Catalunya report on the assessment of degrees proposed for the pilot plan. The report was subsequently sent to the DURSI.

### *Commission for the Quality Assessment of University Centres and Activities*

The Commission for the Quality Assessment of University Centres and Activities is responsible, amongst other matters, for the assessment of educational institutions established in Catalonia offering courses leading to the award of foreign higher education university degrees; the accreditation of university quality assessment systems and procedures —with the exception of those referring to the teaching function of teaching staff—; and the assessment of university and higher education institution activities, programmes, services and management. Actions carried out during 2004 were as follows:

- Approval was given to the procedures for external assessment and the requirements for external assessors of the graduate placement assessment programme.
- The procedure for establishing the standards for assessing centres offering foreign degrees was discussed.

- Monitoring of the placement assessment process was carried out in response to requests from the universities for a methodological reappraisal.
- Ratification of the report drawn up by the external commission that evaluated the IUSC centre for the process of authorising a Bachelor of Science (B.Sc. Honours) in Marine Biology and a Bachelor of Science (B.Sc. Honours) in Environmental Sciences at the centre.
- The Commission was informed of the MIRROR programme (survey of doctoral students, the purpose of which is to analyse the situation of doctorate programmes from the perspective of the students), the process of assessing the research centres in Catalonia and the assessment of affiliated centres for second cycle degrees.

### *Commission for the Assessment of Individual Merits and Activities*

The Commission for the Assessment of Individual Merits and Activities is responsible for the assessment of individual teaching merits and the personnel management of tenured, tenure-track and contracted lecturing staff, the allocation of salary bonuses in accordance with articles 55 and 69 of the LOU (Spanish Organic Law on Universities), the accreditation of university quality assessment systems and procedures referring to faculty teaching activity and the issuing of assessment and evaluation reports on individual merits. The following were undertaken:

- The teaching assessment manuals of the UdG and the UdL were certified.
- Approval was given to the procedure for issuing teaching activity certificates for academic staff recruitment.

### *The Tenure-Track and Collaborating Faculty Staff Commission*

The Tenure-Track and Collaborating Faculty Staff Commission (TTCFSC) has authority over the issuing of reports for the recruitment of tenure-track and collaborating faculty staff in Catalan universities and the establishing of the general assessment criteria for issuing reports and the procedure for their disclosure. The functions of the Commission are carried out through six specific commissions, each one handling a different field of knowledge: Humanities, Social Sciences, Sciences, Life Sciences, Medical and Health Sciences, and Engineering and Architecture.

Resolution UNI/3387/2004 of 7 December appeared in the DOGC (2004) with the notice that AQU Catalunya had publicised the procedure for issuing recruitment reports for the selection process for appointment to tenure-track and collaborating faculty posts at Catalan public universities in 2005 in two periods: from 31 January to 11 February and from 15 to 29 September 2005. The dates of the two calls were agreed together with the Vice-Rectors for Faculty Teaching Staff at Catalan public universities, with the understanding on the part of the Board of Directors that, where appropriate, extraordinary calls would be made in order to adapt the calendar according to needs.

The TTCFSC directed a process involving the implementation of actions to improve the report issuing process. Improvements included:

- The revision of the criteria document, with the criteria for each specific commission and category of tenure-track and collaborating faculty staff being specified. Weighting of the different sections evaluated in the end result was also specified.
- The models for the *curriculum vitae* of tenure-track and collaborating faculty staff were unified and improvements made to the different sections.
- A model for the report to be used by all referees sending letters of recommendation for applicants was produced, which enables reports to be more precise and less expositive.
- The work of the TTCFSC in drawing up the standards and rules for assessment with the purpose of orientating the criteria adopted by the TTCFSC and its specific commissions.

A total of 616 applications for recruitment reports in the category of collaborating teaching staff, and 656 for tenure-track staff were received in the calls for applications made during 2004.

### *The Research Assessment Commission (RAC)*

The Research Assessment Commission has authority over the issuing of research and advanced research accreditation, the assessment of the activity of researchers, the assessment of individual research merits of tenure-track staff and contracted lecturing staff for the allocation of salary bonuses, in accordance with articles 55 and 69 of the LOU, and the assessment of research activities of teaching and research staff at private universities. The activities of the RAC are carried out through various commissions, each one making reports, proposals and recommendations in a different area of knowledge (Humanities, Social Sciences, Sciences, Life Sciences, Medical and Health Sciences, and Engineering and Architecture).

Resolution UNI/2693/2004 of 1 October (2004) was officially published in the Official Bulletin of the Catalan Government (DOGC) and made known the procedure for the issuing of advanced research accreditation, in accordance with Law 1/2003 of 19 February on the Universities in Catalonia (published in DOGC no. 4235 on 8 October 2004); Resolution UNI/2694/2004 of 4 October made known the procedure for the issuing of research accreditation, in accordance with Law 1/2003 of 19 February on the Universities in Catalonia (published in DOGC no. 4235 on 8 October 2004). Two calls for applications, one from the 15 to 29 October 2004 and the other from the 15 to 29 April, 2005, were established in these resolutions, with the understanding on the part of the Board of Directors that, where appropriate, extraordinary calls would be made in order to adapt the calendar according to needs.

The RAC prepared a curriculum model that allows for the more orderly presentation of details and highlights the more important sections for assessment, thereby making assessment quicker and also reducing the time for resolution.

The assessment criteria for each field of knowledge and for the two types of accreditation were released in January 2004.

The RAC and its commissions also fulfilled the order of the Board of Directors to study mechanisms to improve how the transfer of research results is assessed. The RAC set up a panel and discussed this matter in a plenary meeting where it was agreed to assess the transfer of research results jointly with scientific publications, with each being given the same value. These criteria, with the approval of the Board of Directors, were released on the AQU Catalunya website in December.

A total of 415 applications for research accreditation and 141 for advanced research accreditation were submitted in the calls for applications made in 2004.

The RAC Chairman nominated a commission to assess teaching and research staff at private universities that, together with the commission for teaching and management assessment appointed by the QAC Chairwoman, began the process of assessing teaching and research staff at these universities.

### III. ADVISORY BODIES

#### *Meeting with the Social Council representatives*

With the restructuring of the Social Councils of the Catalan public universities, a meeting was organised with the council chairpersons to deal with the subject of the Catalan university system in the new Statute for Catalonia and in the amendment of the LOU and other common interests laid down by the LUC and the AQU Catalunya statutes, including degree assessment and the monitoring of improvement plans, teaching staff assessment, placement analysis which is being carried out in conjunction with the Social Councils, and the adaptation of degree qualifications to the EHEA.

#### *Vice-Rectors Committee on Quality*

The QAC regulations lay down that a committee made up of the Vice-Rectors for Quality from the universities represented on the Board of Directors is to be informed of the QAC programme and is to present proposals for action. During 2004, this committee carried out the following actions:

- The interaction between the universities and AQU Catalunya in the application of the 2003 plan, the monitoring and development of the 2004 plan and the proposed activities plan for 2005 were all analysed.
- Current programmes and specified future proposals in connection with quality assurance and degree course assessment were analysed.
- The process and methodology for the pilot tests for the adaptation of degrees to the EHEA were analysed.
- The degree accreditation standards were analysed.
- The committee expressed its opinion on the objectives and approaches for orienting relations between AQU Catalunya-ANECA within the current context.
- It made recommendations with the purpose of improving both the processes and strategies employed by AQU Catalunya.



### *Vice-Rectors for Faculty Teaching Staff*

AQU Catalunya met with the Vice-Rectors for Faculty Teaching Staff from the Catalan universities to inform them of the work of the Research Assessment Commission and the TTCFSC, and to receive proposals for improvement of the assessment procedure.

### *Vice-Rectors for Student Affairs*

AQU Catalunya met with the Vice-Rectors for Student Affairs at the Catalan universities to discuss the objectives for encouraging student participation in the process of programme assessment and to define the actions to be undertaken. A report entitled *Project for promoting student participation in the assessment of new degree courses developed in the pilot plan for degree adaptation to the European Higher Education Area* is being drawn up as a result of these meetings.

### *Vice-Rectors for Research And Doctoral Students*

AQU Catalunya met with the Vice-Rectors for Research and Doctoral Students to give impetus to the MIRROR project being carried out in Catalonia, the objective of which is to analyse the situation of doctorate programmes from the students' perspective using a survey adapted to the situation in Catalonia. The results obtained from the survey are to be compared with those of other countries participating in the project (Sweden, Finland and Ireland).

## *Objectives and activities in 2004*

### **I. QUALITY ASSESSMENT**

#### *A) Educational programme quality*

##### *Pilot programme for the adaptation of degree to the EHEA*

Within the framework of the DURSI pilot plan for degree adaptation to the European Higher Education Area, AQU Catalunya undertook the relevant actions for a four-stage process to be carried out:

#### **1. Initial stage:**

- The specific handbook for adapting degrees to the EHEA was prepared, along with other documents approved by the AQU Catalunya Specific Commission for Degree Standard and Study Programme Assessment.
- The agreements between the DURSI, the Universities and AQU Catalunya to support this degree adaptation plan were signed.
- Agreement was reached together with the DURSI and the Universities concerning the calendar and documents to be provided by the universities for making the specific proposals they are required to give for each project submitted in the pilot plan.

#### **2. Proposal analysis and report stage**

- Once the proposals made by the universities had been drawn up and sent to the DURSI, a team of experts formed by AQU Catalunya analysed the proposals and issued a report that was approved by the AQU Catalunya Special Commission for Degree Standard and Study Programme Assessment.
- The DURSI was informed of the results of the analysis and the relevant reports were issued.

#### **3. Follow-up assessment stage**

- Within the context of the workshops for reflection and debate organised together with the Catalan universities, one workshop was organised in conjunction with the Universitat de Lleida on the key aspects for the design of EHEA-adapted study

programmes and the systems for making a follow-up assessment of their implementation.

- Preparation of the mechanisms for monitoring the plan was begun.

#### 4. Accreditation stage

- The standards for the accreditation of EHEA-adapted courses were set and approved by the Quality Assessment Commission and ratified by the AQU Catalunya Board of Directors.

#### *The DISSENY programme*

Work continued on the DISSENY (design) programme, the objective of which is to adapt degree programme specifications to study programmes. The following participated in this programme:

Projects assessed	UB	UAB	UPC	UdG	UdL	URV	URL	UOC
Medicine	■	■	■	■	■	■	■	■
Chem. Eng. / Industrial Tech. Eng., Industrial Chemistry	■	■	■	■	■	■	■	■
Psychology	■	■	■	■	■	■	■	■

The Medicine group completed the report agreed to by the four faculties on programme specification and the minimum competences required by graduates in Medicine, which was distributed to the professional sector for consultation and widely disseminated.

The Psychology group also defined programme specification through a process of consulting teaching staff, professionals, employers and students and began the final draft of the document that includes examples showing how to transform the specification into the study programme.

In addition to programme specification, the Chemical Engineering group also dealt with programme content, finals work and curriculum sequence. The process of consulting employers, teaching staff and graduates about the document was also begun.

#### *The Pro-QU programme*

Work was completed on the Pro-QU programme, the objective of which is institutional assessment at the level of degrees offered in Catalonia still unassessed from assessment programmes in the 2002-2003 and 2003-2004 academic years. 28 internal assessment reports were submitted to AQU Catalunya, 20 external assessment committees were appointed and a

total of 23 external assessments undertaken, in which it was necessary to organise the participation of approximately one hundred external experts. AQU Catalunya formed the internal committees in the case of those requesting this and, in order to guarantee the training of all of the external assessment committees, four preparatory training sessions for the assessment were also organised. AQU Catalunya adapted the necessary methodology for carrying out the projects that were agreed to.

In the case of the projects planned for the 2003-2004 programme, the system's reference indicators were calculated and sent to the universities. The projects assessed for the 2003-2004 academic year were as follows:

Projects assessed 2003-04 programme	UB	UAB	EUETIB	EUETIT	EUPVG	UPF	UdG	UdL	URV
Law	■	■				■	■	■	■
Philosophy	■	■					■		
Industrial Tech. Eng. (Chemistry)			■				■		■
Industrial Tech. Eng. (Electrical)		■	■						■
Industrial Tech. Eng. (Electronics)		■	■		■		■		■
Industrial Tech. Eng. (Mechanical)			■	■			■	■	
Pedagogy		■							
French Philology		■							
Humanities		■							
Geological Engineering	■								
Automatic Engineering and Electronics									■

■	External assessments carried out during 2004
■	External assessments programmed for the first half of 2005

The universities and AQU Catalunya signed the relevant agreements to start the corresponding assessments of the following subjects within the Pro-QU programme for the 2004-2005 academic year:

Subject	Faculty/School	University
Degree in Hotel Management	Escola Universitària de Turisme i Direcció Hotelera	UAB
Advertising and Public Relations	Facultat de Ciències de la Comunicació	UAB
Social Education	Facultat de Pedagogia	UAB
Chemical Engineering	Escola Tècnica Superior d'Enginyeria	UAB
Food Science and Technology (2nd Cycle)	Facultat de Veterinària	UAB
Physiotherapy	Escola Universitària de Ciències de la Salut de Manresa	UAB
Physiotherapy	Escola Universitària d'Infermeria i Fisioteràpia Gimbernat	UAB
Technical Engineering in Topography	Escola Politècnica Superior d'Edificacions de Barcelona	UPC
Teaching (Special Education)	Facultat de Ciències de l'Educació	UdL
Teaching (Physical Education)	Facultat de Ciències de l'Educació	UdL
Teaching (Child Education)	Facultat de Ciències de l'Educació	UdL
Teaching (Music Education)	Facultat de Ciències de l'Educació	UdL
Teaching (Primary Education)	Facultat de Ciències de l'Educació	UdL
Nursing	Escola Universitària d'Infermeria	UdL
Agricultural Technical Engineering (Mixed Farming)	Escola Tècnica Superior d'Enginyeria Agrària	UdL
Agricultural Technical Engineering (Fruit and Vegetable Gardening)	Escola Tècnica Superior d'Enginyeria Agrària	UdL
Agricultural Technical Engineering (Agricultural and Food Industries.)	Escola Tècnica Superior d'Enginyeria Agrària	UdL
Agricultural Technical Engineering (Rural Mechanisation and Construction)	Escola Tècnica Superior d'Enginyeria Agrària	UdL
Agronomy Engineering	Escola Tècnica Superior d'Enginyeria Agrària	UdL
Forest Engineering	Escola Tècnica Superior d'Enginyeria Agrària	UdL
Forest Technical Engineering (Forestry)	Escola Tècnica Superior d'Enginyeria Agrària	UdL
Forest Technical Engineering (Forestry Industries)	Escola Tècnica Superior d'Enginyeria Agrària	UdL
Food Science and Technology	Escola Tècnica Superior d'Enginyeria Agrària	UdL
Social Education	Facultat de Ciències de l'Educació i Psicologia	URV
Labour Studies	Facultat de Ciències Jurídiques	URV
Nursing	Escola Universitària de Ciències de la Salut	UVic

### *The SEGUIMENT programme*

Given that this follow-up assessment programme is conditioned by the pilot plan for degree adaptation to the EHEA, a process of reappraisal of the programme was begun. The internal assessment of the plan for improvements to the teaching of Law at the Universitat Autònoma de Barcelona was also carried out this year.

## ***B) Institutional quality***

### *The programme dealing with CENTRES OFFERING FOREIGN DEGREES*

The methodology for assessing centres that request authorisation to award foreign degree qualifications in Catalonia was applied this year in the IUSC centre for the Bachelor of Science (B.Sc. Honours) in Marine Biology and Bachelor of Science (B.Sc. Honours) in Environmental Sciences.

A briefing was held with the centre to present the methodology and agree to the terms. The external assessment committee drew up the external report, which was analysed by the Commission for the Quality Assessment of University Centres and Activities in order to inform the DURSI in relation to the centre's request for authorisation to award the abovementioned degrees.

The Commission for the Quality Assessment of University Centres and Activities also endorsed the external assessment report for the Bachelor of Science (B.Sc. Honours) in Marine Biology from the Fairleigh Dickinson University (USA).

### *Programme to assess affiliated centres for giving second cycle degrees*

The QAC Chairwoman and the Chairmen of the Commission for the Quality Assessment of University Centres and Activities and the Commission for Degree Standard and Study Programme Assessment met and recommended that, in view of the current transformation of the degree system with regard to the EHEA, no methodology be developed for assessing affiliated centres to give second cycle degrees.

### *Organisation of a seminar on institutional assessment*

At the request of the DURSI, AQU Catalunya collaborated with the EUA (European Universities Association) and the Catalan universities to organise a preparatory seminar for institutional assessment in Catalan public universities and the UOC (Catalan Open University), orientated at

the strategic assessment of the universities. The seminar was held at the Universitat Politècnica de Catalunya on October 22, 2004.

### *C) Educational impact*

#### *Graduate placement assessment project in collaboration with the Social Councils*

This ambitious transversal assessment project of graduate placement in the labour market, a consequence of the agreement between AQU Catalunya and the Catalan public universities, was begun in 2000. This was the first time that this pioneering project was applied comprehensively and harmonisation of the methodology was necessary in order to be able to compare and integrate the information and thereby obtain reliable results for Catalonia as a whole.

Given the importance of the survey instrument, it was considered appropriate for it to be applied periodically and for information to be gathered to enable historical series to be established, thereby permitting the trends in graduate placement to be observed and analysed.

The Social Councils of the Catalan public universities expressed their interest in AQU Catalunya giving further impetus to the project. On the basis of the relevant agreements, work was begun on the process of gathering information on university graduate placement for those graduating in 2000-01 (except for Medicine, where the figures for those graduating in 1997-98 were used). AQU Catalunya adapted the questionnaire for data collection, a service contract was adjudicated for carrying out the fieldwork and infrastructure via telephone surveys and a graduate database set up with a total population of 23,000 graduates, of which 11,000 are to be included in the survey.

### *D) Studies and reports*

#### *Project to encourage student participation in the assessment of study programmes and institutions*

AQU Catalunya began to deal with the participation of students in the assessment of study programmes and institutions with a meeting of the Vice-Rectors for Student Affairs from the universities in Catalonia. An agreement was also signed with the Universitat Autònoma de Barcelona for a group of experts to design a training course for students to encourage their involvement in the processes for assessing study programmes, and for the course to be given during 2005.

## *Studies and reports*

### **Annual assessment reports**

AQU Catalunya issues an annual report with the results of the various assessments completed during the previous twelve months that serves as an accountability document for the university community and society. The report gives details of the results obtained in both the internal unit assessment reports and the external assessment committees reports to give both viewpoints and the validity of the data is guaranteed by a specific AQU Catalunya procedure used for this purpose.

The specific Commission for Degree Standard and Study Programme Assessment approved the 2003 Report, which informs on the results of the assessments carried out in the Catalan university system, and also the format proposed for the AQU Catalunya public report on the results of the assessment of university graduate placement in Catalonia. The contents of the 2003 report are as follows:



## Subject assessment in the 2003 Report

### Humanities

Spanish Philology, URV

### Social Sciences

Business Administration and Management, UdG

Business Administration and Management, UdL

Economics, UdG

Teaching, UVic

Social Education and Psychopedagogy, UdL

Tourism, UB

Tourism, UAB

Tourism , UVic

Business Studies, UB, UPC-EAE, UPC-EUNCET, UPF, UdG, URV (transversal)

Follow-up assessment of Political and Administration Science, UAB

Follow-up assessment of Business Studies, UAB

Follow-up assessment of Business Studies, UdL

Follow-up assessment of Social Education, UB

### Health Sciences

Physiotherapy, URV

Nursing, URV

Veterinary Science, UAB

Follow-up assessment of Pharmacy, UB

### Technical subjects

Telecommunications Technical Engineering, specialising in Telecommunication Systems, UVic

## Assessment of centres and departments at the UPC

Follow-up assessment of the Faculty of Mathematics and Statistics

Follow-up assessment of the Escola Universitària Politècnica, Castelldefels

Follow-up assessment of the Department of Chemical Engineering

Follow-up assessment of the Department of Applied Mathematics II

Follow-up assessment of the Department of Thermal Machinery and Engines

## General frameworks

General frameworks are documents that set out the fundamental theoretical and practical aspects for ensuring university quality in strategic fields. These documents bring together the good practices set up by the universities and recommendations made by experts. The intention is that they serve to help define policies of quality and good university practices and also as a reference for external evaluators. AQU Catalunya has published a total of seven general frameworks up to the present time that can be consulted on the AQU Catalunya website in Catalan, Spanish and English.

The *General framework for establishing, controlling and reviewing improvement plans* was completed in 2004. The *General framework for evaluating interaction between university-level research and teaching* is in the consultation stage, while the work of the commission for a *General framework for assessing the satisfaction of graduates and society in relation to the process of graduate placement in the labour market* continues to be in progress.

## Preparation of methodological material

AQU Catalunya continued its work in developing, among other things, required methodological material for assessment processes. The developments and/or modifications made during the year were:

- *An internal assessment guide for university degrees*
- *A general guide for carrying out pilot tests for degree adaptation to the EHEA*
- *A guide for defining and implementing an institutional model for assessing the teaching activities of academic staff at Catalan public universities*
- *An external assessment guide for university degrees*

## Agreement between AQU Catalunya and the UPC Social Council

In accordance with the agreement signed between AQU Catalunya and the Social Council of the Universitat Politècnica de Catalunya (UPC), AQU Catalunya made a report for *an experimental proposal for comparative context indicators*. The structure adopted for the report follows the four areas of comparative analysis:

- The UPC within the context of the Catalan university system

- The UPC within the context of the Spanish university polytechnics
- The UPC in the European context
- The UPC within the context of its own development in time

### **Indicator setting**

A working group was formed with representatives from the universities to create a glossary with the definitions and methodologies for calculating a selection of university economic indicators. A preliminary basic document was completed for discussion on the type of indicators to be used for student, credit, graduate, degrees, teaching, research and services according to type, university and university system.

These are to be applied experimentally to contrast and validate the different criteria for accounting and budgetary allocations.

### **Working group for the drawing up of an *on-line education assessment guide***

The members of the working group to prepare the on-line education assessment guide were appointed in December to begin preparing the methodology.

## II. TEACHING STAFF AND RESEARCH

### *A) The assessment of tenure-track and collaborating faculty staff*

#### *Improvements in the management process*

The increase in personnel and computer resources in the teaching staff and research section of AQU Catalunya has given an impetus to improvements being made in the management processes (implementing of new GESTA application modules) that has reduced the period for completing the resolution of reports to ten days. The following initiatives were also carried out:

- The beginning of on-line processing through the *Administració Oberta de Catalunya* e-Government initiative with the first call for applications in 2004, which enables all application formalities to be carried out and completed, together with the attachment of all necessary documents, payment of fees, consultation at any time of the current position regarding an application, as well as receive informative e-mails with the assessment result.
- The start of the necessary actions for the on-line assessment of reports by evaluators.

#### *Collaborating faculty staff*

Resolution of the appeals submitted in the second call for applications in 2003 was completed in 2004 and, in accordance with resolution UNI/3768/2003 of 12/12/2003, three calls were made and completed for the issuing of preliminary recruitment reports for tenure-track and collaborating faculty positions at Catalan universities. These calls for applications were assessed by the AQU Catalunya TTCFSC specific commissions that deal with the different fields of knowledge. The results of these calls for applications were as follows<sup>1</sup>:

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<sup>1</sup> Some of the tables may still be modified as a result of appeals pending resolution.

**COLLABORATING FACULTY STAFF (second call in 2003, adjudicated in 2004)**

	A (¹)	CWR	F	U	AC	AD	AP	TF	TU	%F
<b>Humanities</b>	49	0	38	5	1	5	0	39	10	80
<b>Social Sciences</b>	70	0	42	22	1	5	0	43	27	61
<b>Sciences</b>	26	0	26	0	0	0	0	26	0	100
<b>Life Sciences</b>	16	0	13	3	0	0	0	13	3	81
<b>Medical Sciences</b>	23	0	22	1	0	0	0	22	1	96
<b>Engineering and Architecture</b>	93	0	67	18	4	4	0	71	22	76
<b>TOTAL</b>	<b>277</b>	<b>0</b>	<b>208</b>	<b>49</b>	<b>6</b>	<b>14</b>	<b>0</b>	<b>214</b>	<b>63</b>	<b>77</b>

**COLLABORATING FACULTY STAFF (call made in 2004)**

	A	CWR	F	U	AC	AD	AP	TF	TU	%F
<b>Humanities</b>	48	2	40	4	0	2	0	40	6	87
<b>Social Sciences</b>	57	1	33	20	1	2	0	34	22	61
<b>Sciences</b>	26	0	23	3	0	0	0	23	3	88
<b>Life Sciences</b>	8	0	7	1	0	0	0	7	1	88
<b>Medical Sciences</b>	31	0	31	0	0	0	0	31	0	100
<b>Engineering and Architecture</b>	115	1	65	38	5	6	0	70	44	61
<b>TOTAL</b>	<b>285</b>	<b>4</b>	<b>199</b>	<b>66</b>	<b>6</b>	<b>10</b>	<b>0</b>	<b>205</b>	<b>76</b>	<b>73</b>

**COLLABORATING FACULTY STAFF (second call in 2004)**

	A	CWR	F	U	AC	AD	AP	TF	TU	%F
<b>Humanities</b>	20	0	19	0	0	1	0	19	1	95
<b>Social Sciences</b>	34	0	17	15	1	1	0	18	16	53
<b>Sciences</b>	7	0	6	1	0	0	0	6	1	86
<b>Life Sciences</b>	8	0	4	4	0	0	0	4	4	50
<b>Medical Sciences</b>	16	0	14	1	0	1	0	14	2	88
<b>Engineering and Architecture</b>	51	0	32	17	1	1	0	33	18	65
<b>TOTAL</b>	<b>136</b>	<b>0</b>	<b>92</b>	<b>38</b>	<b>2</b>	<b>4</b>	<b>0</b>	<b>94</b>	<b>42</b>	<b>69</b>

(¹) **A**: applications; **CWR**: closed without resolution; **F**: favourable; **U**: unfavourable; **AC**: appeals considered; **AD**: appeals dismissed; **AP**: appeals pending; **TF**: total favourable; **TU**: total unfavourable; **%F**: % favourable out of the total

#### COLLABORATING FACULTY STAFF (third call in 2004)

	A	CWR	F	U	AC	AD	AP	TF	TU	%F
<b>Humanities</b>	45	2	37	6	0	0	0	37	6	868
<b>Social Sciences</b>	38	2	19	14	0	0	3	19	17	53
<b>Sciences</b>	16	0	13	3	0	0	0	13	3	81
<b>Life Sciences</b>	8	0	2	5	0	0	1	2	6	25
<b>Medical Sciences</b>	24	2	18	2	0	0	2	18	4	82
<b>Engineering and Architecture</b>	64	3	35	17	0	0	9	35	26	57
<b>TOTAL</b>	<b>195</b>	<b>9</b>	<b>124</b>	<b>47</b>	<b>0</b>	<b>0</b>	<b>15</b>	<b>124</b>	<b>62</b>	<b>67</b>

#### TENURE-TRACK (second call in 2003, adjudicated in 2004)

	A	CWR	F	U	AC	AD	AP	TF	TU	%F
<b>Humanities</b>	50	0	33	9	4	4	0	37	13	74
<b>Social Sciences</b>	46	0	19	25	0	2	0	19	27	41
<b>Sciences</b>	40	0	31	6	0	3	0	31	9	78
<b>Life Sciences</b>	21	0	11	7	0	3	0	11	10	52
<b>Medical Sciences</b>	27	0	19	6	0	2	0	19	8	70
<b>Engineering and Architecture</b>	65	0	35	21	0	9	0	35	30	54
<b>TOTAL</b>	<b>249</b>	<b>0</b>	<b>148</b>	<b>74</b>	<b>4</b>	<b>23</b>	<b>0</b>	<b>152</b>	<b>97</b>	<b>61</b>

#### TENURE-TRACK (call made in 2004)

	A	CWR	F	U	AC	AD	AP	TF	TU	%F
<b>Humanities</b>	73	1	59	11	0	2	0	59	13	82
<b>Social Sciences</b>	66	1	34	28	0	3	0	34	31	52
<b>Sciences</b>	43	0	32	9	1	1	0	33	10	77
<b>Life Sciences</b>	24	0	13	9	0	2	0	13	11	54
<b>Medical Sciences</b>	36	1	21	9	1	4	0	22	13	63
<b>Engineering and Architecture</b>	71	0	49	18	0	4	0	49	22	69
<b>TOTAL</b>	<b>313</b>	<b>3</b>	<b>208</b>	<b>84</b>	<b>2</b>	<b>16</b>	<b>0</b>	<b>210</b>	<b>100</b>	<b>68</b>

TENURE-TRACK (second call in 2004)										
	A	CWR	F	U	AC	AD	AP	TF	TU	%F
Humanities	27	0	17	9	1	0	0	18	9	67
Social Sciences	41	0	21	12	0	8	1	21	20	50
Sciences	25	0	20	5	0	0	0	20	5	80
Life Sciences	18	0	9	9	0	0	0	9	9	50
Medical Sciences	15	0	8	6	0	1	0	8	7	53
Engineering and Architecture	17	0	10	6	0	1	0	10	7	59
<b>TOTAL</b>	<b>143</b>	<b>0</b>	<b>85</b>	<b>47</b>	<b>1</b>	<b>10</b>	<b>1</b>	<b>86</b>	<b>57</b>	<b>60</b>

TENURE-TRACK (third call in 2004)										
	A	CWR	F	U	AC	AD	AP	TF	TU	%F
Humanities	50	1	41	4	0	0	4	41	8	84
Social Sciences	43	0	19	18	0	0	6	19	24	44
Sciences	38	0	25	11	0	0	2	25	13	66
Life Sciences	15	0	6	6	0	0	3	6	9	40
Medical Sciences	23	0	14	7	0	0	2	14	9	61
Engineering and Architecture	31	0	22	6	0	0	3	22	9	71
<b>TOTAL</b>	<b>200</b>	<b>1</b>	<b>127</b>	<b>52</b>	<b>0</b>	<b>0</b>	<b>20</b>	<b>127</b>	<b>72</b>	<b>64</b>

## *B) Research accreditation and advanced research accreditation*

### *Improvements in the management process*

The improvements in the management processes made in the teaching staff and research section of AQU Catalunya, described in the section above on the Tenure-Track and Collaborating Faculty Staff Commission, were also implemented in the procedures for issuing research and advanced research accreditation from the first call in December 2003 onwards.

### *Research accreditation and advanced research accreditation*

In accordance with the resolutions for the issuing of research accreditation, UNI/3766/2003 of 9 December and UNI/2694/2004 of 4 October, and advanced research accreditation, UNI/3767/2003 of 9 December and UNI/2693/2004 of 1 October, a total of three calls for applications were made and completed. These calls for applications were assessed by the

specific commissions of the AQU Catalunya Research Assessment Commission that deal with the different fields of knowledge. The results of these calls for applications were as follows<sup>2</sup>:

RESEARCH ACCREDITATION (call made in 2003, adjudicated in 2004)									
	A <sup>(*)</sup>	F	U	AC	AD	AP	TF	TU	%F
Humanities	73	29	20	3	21	0	32	41	50
Social Sciences	57	13	32	3	9	0	16	41	33
Sciences	118	72	30	9	7	0	81	37	76
Life Sciences	104	47	36	6	14	0	53	50	52
Medical Sciences	174	103	36	5	29	0	108	65	66
Engineering and Architecture	62	21	24	1	14	0	22	38	43
<b>TOTAL</b>	<b>588</b>	<b>285</b>	<b>178</b>	<b>27</b>	<b>94</b>	<b>0</b>	<b>312</b>	<b>272</b>	<b>58</b>

RESEARCH ACCREDITATION (call in 2004)									
	A	F	U	AC	AD	AP	TF	TU	%F
Humanities	44	15	20	0	5	4	15	29	42
Social Sciences	34	7	18	0	4	0	7	22	27
Sciences	30	16	12	0	0	1	16	13	70
Life Sciences	20	8	12	0	0	0	8	12	44
Medical Sciences	107	36	61	0	0	10	36	71	37
Engineering and Architecture	21	4	17	0	0	0	4	17	36
<b>TOTAL</b>	<b>256</b>	<b>86</b>	<b>140</b>	<b>0</b>	<b>9</b>	<b>15</b>	<b>86</b>	<b>164</b>	<b>41</b>

RESEARCH ACCREDITATION (second call in 2004)									
	A	F	U	AC	AD	AP	TF	TU	%F
Humanities	28	—	—	—	—	—	—	—	—
Social Sciences	15	—	—	—	—	—	—	—	—
Sciences	28	—	—	—	—	—	—	—	—
Life Sciences	21	—	—	—	—	—	—	—	—
Medical Sciences	36	—	—	—	—	—	—	—	—
Engineering and Architecture	31	—	—	—	—	—	—	—	—
<b>TOTAL</b>	<b>159</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

<sup>2</sup> Some of the tables may still be modified as a result of appeals pending resolution.

<sup>(\*)</sup> **A**: applications; **CWR**: closed without resolution; **F**: favourable; **U**: unfavourable; **AC**: appeals considered; **AD**: appeals dismissed; **AP**: appeals pending; **TF**: total favourable; **TU**: total unfavourable; **%F**: % favourable out of the total



**ADVANCED RESEARCH ACCREDITATION (call made in 2003, adjudicated in 2004)**

	A	F	U	AC	AD	AP	TF	TU	%F
Humanities	11	2	4	1	4	0	3	8	27
Social Sciences	28	14	9	2	3	0	16	12	57
Sciences	44	28	10	3	3	0	31	13	70
Life Sciences	25	14	9	1	1	0	15	10	60
Medical Sciences	77	37	28	4	8	0	41	36	53
Engineering and Architecture	32	19	11	0	2	0	19	13	59
<b>TOTAL</b>	<b>217</b>	<b>114</b>	<b>71</b>	<b>11</b>	<b>21</b>	<b>0</b>	<b>125</b>	<b>92</b>	<b>58</b>

**ADVANCED RESEARCH ACCREDITATION (call made in 2004)**

	A	F	U	AC	AD	AP	TF	TU	%F
Humanities	11	7	1	0	0	2	7	3	70
Social Sciences	16	8	3	1	3	1	9	7	56
Sciences	10	6	4	0	0	0	6	4	60
Life Sciences	3	0	2	0	0	1	0	3	0
Medical Sciences	39	14	21	0	0	3	14	24	37
Engineering and Architecture	13	10	3	0	0	0	10	3	77
<b>TOTAL</b>	<b>92</b>	<b>45</b>	<b>34</b>	<b>1</b>	<b>3</b>	<b>7</b>	<b>46</b>	<b>44</b>	<b>51</b>

**ADVANCED RESEARCH ACCREDITATION (2nd call in 2004)**

	A	F	U	AC	AD	AP	TF	TU	%F
Humanities	6	—	—	—	—	—	—	—	—
Social Sciences	7	—	—	—	—	—	—	—	—
Sciences	11	—	—	—	—	—	—	—	—
Life Sciences	6	—	—	—	—	—	—	—	—
Medical Sciences	11	—	—	—	—	—	—	—	—
Engineering and Architecture	8	—	—	—	—	—	—	—	—
<b>TOTAL</b>	<b>49</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

### *C) Assessment of teaching staff at the private universities*

#### *Assessment of the teaching and research activity of academic staff at private universities*

AQU Catalunya began assessing the teaching and research activity of academic staff at the private universities. A good practices document for assessing academic staff at the private universities was produced by the working groups which had been set up previously for each of the private universities in Catalonia. These working groups included experts appointed by AQU Catalunya and professors from the private universities, and the documents were sent to the assessment commission that issues the assessment report.

At the same time, the Chairwoman of the Quality Assessment Commission, on the advice of the Commission for the Assessment of Individual Merits and Activities, nominated a commission to assess university teaching and management, and the Chairman of the Research Assessment Commission nominated a commission to assess research and professional activity. These two commissions worked as a joint commission that included the members of both commissions and established the procedure and criteria for assessment. In accordance with the LUC, the assessment process began when the corresponding agreement was signed.

### Universitat Ramon Llull

The relevant agreement was signed and 273 applications submitted for assessment by AQU Catalunya, the resolutions of which are given in the following table:

	Applications	Positively assessed	Negatively assessed
Humanities	34	27 (79%)	7
Social Sciences	138	105 (76%)	33
Sciences	45	32 (71%)	13
Medical and Health Sciences	22	18 (82%)	4
Engineering and Architecture	34	24 (76%)	10
<b>TOTAL</b>	<b>273</b>	<b>206 (75%)</b>	<b>67</b>

### Universitat Abat Oliba CEU

AQU Catalunya signed an agreement with the Universitat Abad Oliba CEU for regulating the assessment of teaching and research activity of academic staff at the university. A total of twenty applications for assessment were received in accordance with the agreement at AQU Catalunya on 16 December 2004.

### The International University of Catalonia

AQU Catalunya signed an agreement with the International University of Catalonia for regulating the assessment of teaching and research activity of academic staff at the university. A total of thirteen applications for assessment were received in accordance with the agreement at AQU Catalunya on 16 December 2004.

## Universitat de Vic

A working group was set up and completed its assignment of preparing a report for the assessment of academic staff teaching and research activity at the Universitat de Vic. It is envisaged that the agreement will be signed next year.

### *D) Assessment of the teaching merits of teaching staff*

#### *Programme for certifying the model for teaching staff assessment (for obtaining regional salary bonuses)*

The legal framework laid down by the LUC establishes that teaching must be subject to assessment and that the universities together with AQU Catalunya must develop teaching assessment methodologies and programmes. The LOU, on the other hand, establishes that the efficiency of teaching staff as they develop in their professional careers must be determined by both teaching and research as a whole. Teaching assessment also figures as one of the core ideas in university statutes and must consequently be considered in processes of teaching staff recruitment.

Within this legal framework, and for the purpose of assessing the teaching activity of academic staff, the Inter-university Council of Catalonia and AQU Catalunya developed a model based on two complementary processes. The first involved the universities preparing their respective teaching assessment manuals and their subsequent certification by AQU Catalunya. The other process involved the Spanish Government establishing the regional teaching salary bonuses for tenure-track staff and contracted lecturing staff, which are based on the results of teaching assessment, as an additional motivating element in the face of the challenges posed by the building of the EHEA.

The AQU Commission for the Assessment of Individual Merits and Activities certified the UdG and UdL staff teaching assessment manuals. This means that all Catalan public universities have certified their processes for making staff teaching assessments using the manuals.

#### *Prerequisites of the teaching activity report*

In accordance with the agreement of the Standing Committee in November 2003, AQU Catalunya, through the specific Commission for the Assessment of Individual Merits and Activities, approved the setting up of the procedure for issuing staff teaching activity certifications and assessments (UNI/1239/2004 of 26 April). All of the information together with the procedure are available on the AQU Catalunya website for holders of research accreditation or advanced research accreditation. Eight applications were received, resolved and issued with the corresponding Teaching Assessment Certificate.

### III. PROMOTION AND CO-OPERATION

#### *A) Quality promotion and co-operation*

##### *Co-operation with the university quality technical units*

AQU Catalunya met with the representatives of the university quality technical units regarding the monitoring of joint projects and activities for 2004 and the activities proposal for 2005.

##### *Co-operation with Spanish agencies*

AQU Catalunya co-operated with the (Autonomous) regional agencies and ANECA (the Spanish Quality Assurance Agency) in the promotion of projects to jointly generate added value. Following a meeting at ANECA, AQU Catalunya, together with the *Agencia de Calidad, Accreditación y Prospectiva de las Universidades en Madrid*, began a study of the results of the criteria applied to academic staff assessment, the objective being to assess the possible mutual recognition of academic staff accreditation between the agencies.

##### *Co-operation with the ENQA and European agencies*

#### **The European Association for Quality Assurance in Higher Education (ENQA)**

AQU Catalunya was actively involved in the meetings held in the context of the Joint Quality Initiative working group promoted by the Basque and Flemish governments. The objective of this initiative was to progress with the quality assurance and accreditation of Bachelor and Master's degrees in Europe, and an overall framework for higher education qualifications in Europe was prepared. AQU Catalunya was also involved in preparing the report: *Towards an overview framework of qualifications for the European Higher Education Area*, together with the descriptors for doctorate degrees.

In relation to the Transnational European Evaluation Project (TEEP), work was begun on the quality agencies in charge of carrying out the project (the English, Danish and Catalan agencies) with the objective of re-examining the methodology used and carrying out improvements that will serve as standards for all transnational assessment projects. AQU Catalunya was chosen by the ENQA to participate as a member, together with five other agencies from different European countries (Sweden, United Kingdom, France, Hungary, Netherlands and Flanders), in the TEEP II project for the assessment of European Master's programmes that participate in the European Commission Erasmus-Mundus programme.

AQU Catalunya was actively involved in the ENQA *working group on a peer review system for quality assurance agencies* in defining the procedure, requirements and criteria for mutual recognition between the agencies. It also attended the 5th Annual ENQA General Assembly, the Second Biannual Conference and the Extraordinary ENQA General Assembly.

### *European co-operation projects*

#### **TEMPUS**

Within the context of the project known as TEMPUS UM\_JEP-16015-2001 “QUASYS”, AQU Catalunya was involved as a member in implementing quality assurance mechanisms in the higher education system in Croatia.

During the 2003-2004 academic year, AQU Catalunya participated in workshops in Dubrovnik and Zagreb and presented courses of action in quality assurance. AQU Catalunya also received the Croatian delegation to exchange information on institutional and academic staff assessment.

The project was completed in July 2004 with the completion of the *Manual on quality assurance in higher education*, which was produced by the representatives of the Croatian higher education system.

### *Project with the Andorran Ministry of Education*

AQU Catalunya, together with the Ministry of Andorra, developed the work for establishing the standards for Bachelor degrees in Law, Labour Studies, Tourism and Nursing. For internal reasons, the Ministry for Andorra adjourned the project until 2005.

### *Co-operation with the Communications Offices of the Catalan universities*

AQU Catalunya met with the heads of the communication and press offices of the Catalan universities to present the activities of AQU Catalunya. Emphasis was put on their instruments for communication, the objective being to explore ways and means of exchanging and communicating information so as to improve communication instruments, increase the standing of activities carried out in the universities and by AQU Catalunya with regard to quality, and identify actions that need to be taken.

## B) Exchange

### *Workshop for reflection and debate with the Catalan universities*

AQU Catalunya, in collaboration with the Universitat de Lleida, prepared and organised a workshop in Lleida, which was held 11 and 12 November 2004, on *degree adaptation to the European Higher Education Area*. A total of 119 participants took part, including relevant members of the DURSI and the Catalan universities who are involved in the pilot plan for EHEA-degree adaptation and those responsible for the degree courses involved in the plan and the technical aspects of the management of the plan at each university and in AQU Catalunya. The workshop was highly participatory with a format of plenary papers and parallel group sessions according to areas of knowledge. The conclusions reached in the workshop were drawn up and have been distributed.

### *Exchange*

#### Participation in seminars, congresses and symposia

DATE	PLACE	EVENT
08/01/04	Barcelona	Seminar for Evaluators of the <i>Consell Català de la Formació Farmacèutica Continuada</i>
26/02/04	Barcelona	UPC Seminar on Strategic Management: Quality and accreditation agencies
18/03/04	Barcelona	Meeting of the Standing Committee of the <i>Consell Català de Formació Farmacèutica Continuada</i>
22/03/04	Palma de Mallorca	Working party on the preliminary assessment of academic staff at Spanish universities, organised by the AQUIB
22/03/04	Palma de Mallorca	Fourth meeting of the ANECA Co-ordinating Commission with the authorities of the Autonomous Regions
09/06/04	Castelldefels	General Conference of the Inter-university Council of Catalonia
21/06/04	Universitat de Vic	Symposium: "The context of the EHEA: Teaching, Education and Quality". Conference: "Assessment methodology in the new educational context"
30/06/04- 2/07/04	Girona	Attendance and participation as a member of the Scientific Committee at the 3rd International Congress on University Teaching and Innovation
5/07/04	Barcelona	Inaugural conference of Module 5 on Human Resources on "The role of AQU Catalunya in the assessment of university teaching staff", in the postgraduate Programme on University Policy at the UB
7/07/04	Barcelona	Attendance at the 11th International Conference in Ottawa on Medical Education. Presentation of the DISSENY programme in the context of the panel on "The Bologna agreement: European convergence"
DATE	PLACE	EVENT
13/07/04	El Escorial	Participation at the <i>Symposium on University Teaching Staff and the Process of European Convergence</i> at the Universidad Complutense in Madrid. Presentation of "Qualification and Accreditation in the LOU, and their relation with the EHEA".
14/07/04	El Escorial	Participation in the seminar on "Financing policies of public universities" at the Universidad Complutense in Madrid in the round table on <i>Funding models and policies in the Spanish Autonomous Regional Communities</i>

28/07/04	Santander	Attendance at the seminar on “ <i>Prevailing methodological instruments for evaluating quality and accreditation within the European framework of the Bologna Declaration</i> ”, in the summer courses at the Universidad Internacional Menéndez Pelayo.
25/09/04	Seville	Participation in the round table on <i>Evaluating the research activity of architects in the First Seminar on Research in Architecture and Planning</i> organised by the Instituto Universitario de Ciencias de la Construcción
7/10/04	Almagro	Attendance at the Sixth Almagro Forum
19/10/04	Seville	Lecture: <i>The experience of AQU Catalunya in evaluating research</i> in the course <i>Evaluating research. Different approaches and experiences</i> organised by the Plan Andaluz de Investigación, Junta de Andalucía
21/10/04	Barcelona	Talk: <i>Professional qualification: factors for generating a setting for progress</i> in the Fifteenth Congress on Factors and Settings for Progress, Barcelona World Trade Centre
27/10/04	Segovia	Participation with the paper: <i>Placement indicators in institutional evaluation: the experience of AQU Catalunya</i> ”, in the course on <i>The use of placement studies in improving the universities</i> ”
3/11/04	Múrcia	Participation in the round table on <i>The Management of Improvement Plans. From the perspective of public administration and quality agencies</i> in the <i>Third Symposium on the Quality of Evaluation to Accreditation, Managing Improvement Plans</i> at the UCAM
5/11/04	Barcelona	Participation in the inaugural meeting on “ <i>Quality for the Benefit of everybody: the tertiary sector, private enterprise, the university and public administration</i> ” organised by the Institut de Treball Social and Serveis Socials
17/11/04	Segovia	Participation in the course on “ <i>The role of the quality assurance agencies in university affairs</i> ”
25/11/04	Barcelona	Participation in the Master’s Programme on University Management and Policy, UNESCO chair, UPC
15/12/04	Madrid	Participation in the <i>Panel for debate on the protocols for evaluating R+D centres</i> at the Fundación Española para la Ciencia y la Tecnología (FECYT)

## Other

DATE	PLACE	EVENT
05/03/04	AQU	Reception for the delegation of the Basque Conserjería de Educación, Universidades y Investigación
13/05/04	AQU	Visit by a delegation from the Assessment Office of the University of Lund (Sweden)
22/07/04	AQU	Visit by the ANECA director, Francisco Marcellán, to AQU Catalunya
9/11/04	AQU	Visit by José Ginés Mora, new director of the Valencia Commission for Accreditation and Quality Assessment
25/26-11/04	AQU	Visit by Guillermo Calleja, President, Rafael Irastorza, Managing Director, and María Jesús Rosado, Co-ordinator for teaching staff assessment, from the <i>Agencia de Calidad, Acreditación y Prospectiva de las Universidades de Madrid</i>

## IV. COMMUNICATION

### *A) Impetus*

#### *The website*

The AQU Catalunya website has a total of 88 different active pages, more than 50 attached documents and 96 news items in the Catalan and Spanish versions. The English language version contains a selection of news that is more international in scope.

In terms of the number of visits ('hits') to the AQU Catalunya website, there was a recorded total of **72,998** since March (when the report on trends in website visits was begun), of which **54,781** were individuals visiting the website more than once during the specific time period.

Between March and December, AQU Catalunya registered a total of **87,498** file downloads. The document that was downloaded the most was the book, *Higher education and work in Catalonia (Educació superior i treball a Catalunya)* (3,631 downloads), followed by the *2002 Report* (3,580), and the outline of *The University Teaching Career (Trajectòria professional del professorat)* (2,689).

#### *The quarterly Bulletin*

AQU Catalunya prepared, edited and distributed quarterly bulletins nos. 19, 20, 21 and 22, in both print-out and digital editions. The contents and proposals for improving the bulletins were discussed and agreed by the bulletin's Editorial Board. The main contents of these bulletins was as follows:

#### **Bulletin no. 19 contents**

1. Research accreditation and advanced research accreditation
  2. Resolution of rights of appeal of the first call for recruitment reports for tenure-track and collaborating faculty staff positions
  3. The DISSENY programme
  4. The Catalan universities reflect on the design for assessment programmes
  5. Assessment of teaching at Catalan universities
  6. What does it say in the LUC about degree and course assessment?
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#### Bulletin no. 20 contents

1. Assessment report on Business Studies. The new methodology
2. Reflections on experience with assessment
3. Those responsible for teaching Business Studies give their opinion on the new AQU Catalunya methodology used in the transversal assessment of degrees in Business Studies
4. Foreign degrees awarded in Catalonia
5. Assessment of centres offering foreign degrees
6. What does it say in the LUC about centres offering foreign degrees?

#### Bulletin no. 21 contents

1. One step forward towards Europe
2. Pilot plan for EHEA-degree adaptation
3. The General Guide to EHEA-degree adaptation, an opportunity for improving quality
4. Medicine, Psychology and Chemical Engineering: the DISSENY programme
5. The universities give their opinion on the new degree structure
6. What does it say in the LUC about degrees and Bologna?
7. Separata: Special fifth anniversary (1999-2004)

#### Bulletin no. 22 contents

1. *General framework for dealing with student suggestions, complaints and claims*
2. Opinion of the Vice-Rectors for student affairs regarding the General Framework
3. Opinion of the students' representatives regarding the General Framework
4. Results of the calls for research and advanced research assessment
5. The Lleida workshop and Assessment Standards
6. What does it say in the LUC about the students?

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Each issue of the quarterly Bulletin has a print-run of 3,500 copies. The digital version, which contains the same content as the printed edition, is sent in a circular to more than 500 members of the Catalan university community.

### AQU Notícies (*AQU News*)

AQU Catalunya began a monthly on-line bulletin (**AQU News**) in June and so far a total of seven have been edited. This is a new way of extending the influence of AQU Catalunya and of disseminating information on its activities. There are three sections to AQU News: **the monthly summary**, which gives a review of the news generated by AQU Catalunya throughout the month; **recommended**, with links to webpages and .pdf files on current issues in the Catalan university community and, lastly, **opinion**, an article written by an outstanding member of either the university or international community. AQU News is generated on-line at AQU Catalunya.

The AQU News bulletin circular is sent to more than 500 members throughout the Catalan university community. There are also 43 subscriptions.

### *Corporate image*

AQU Catalunya has given special attention to unifying its corporate image on all levels and in its formats and documents. Document templates and image criteria have been defined for this purpose to facilitate the preparation of reports and documents. Methodology software has also been developed for the use of templates in the future.

### *The annual activities report and services catalogue*

Pursuant to the AQU Catalunya statutes, the 2003 activities report was produced to serve as an accountability document for the measures carried out in accordance with the established activities schedule. The Board of Directors approved the 2003 Activities Report, which was translated into Spanish and English. Work on preparing the 2004 Activities Report was also started.

Also in accordance with the statutes, a services catalogue was produced which, in addition to being a presentation brochure for AQU Catalunya, presents the activities that are carried out by the Agency. The document was approved by the Board of Directors and is being published for maximum dissemination.

### *The media*

The media were kept informed and received the digital version of the quarterly bulletin and AQU News. Numerous press releases on the activities carried out by AQU Catalunya were also prepared and sent out.

## ***B) Dissemination***

### *Documents produced by AQU Catalunya*

The following documents were published, and in some cases printed, during 2004:

1. *Marc general per atendre els suggeriments, les queixes i les reclamacions dels estudiants* (February 2004), printed edition.
2. *Marco general para atender las quejas, las sugerencias y las reclamaciones de los estudiantes* (July 2004), on-line edition.

3. *General framework for the handling of students' suggestions, complaints and claims* (August 2004), on-line edition.
4. Informative pamphlet for the Saló de l'Ensenyament (Education Fair) entitled: *La qualitat dels ensenyaments també s'avalua!* (March 2004), printed edition.
5. *Competències professionals bàsiques comunes dels llicenciats en Medicina formats a les universitats de Catalunya* (June 2004), printed edition.
6. *Competencias profesionales básicas comunes de los licenciados en Medicina formados en las universidades de Cataluña* (September 2004), on-line edition.
7. *Professional competences of graduates of medical schools in Catalonia* (October 2004), on-line edition.
8. *L'impacte de les avaluacions a les universitats catalanes (1996-2002)* (July 2004), printed edition.
9. *El disseny de programes de formació. Universitat Rovira i Virgili, 9 i 10 d'octubre de 2003* (November 2004), printed edition
10. *Consorti Agència per a la Qualitat del Sistema Universitari a Catalunya. 1996-2003* (December 2004), printed edition
11. *Informe 2003. Procés d'avaluació de la qualitat del sistema universitari a Catalunya*, printed edition<sup>3</sup>
12. *Memòria d'activitats 2003*, printed edition<sup>4</sup>

The following documents are currently in the process of being published:

- The AQU Catalunya services catalogue: *AQU Catalunya: quality, the assurance of improvement*
- Informative pamphlets on The issuing of recruitment reports prior to selection for appointment to posts of tenure-track and collaborating faculty staff at Catalan public universities and The issuing of research and advanced research accreditation prior to

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<sup>3</sup> Printed February 2005.

<sup>4</sup> Printed January 2005.

selection for appointment to the posts of Assistant Professor and Full Professor at Catalan public universities.

- General framework for establishing, monitoring and reviewing improvement plans.

## V. PLANNING, ORGANISATION AND ECONOMIC DATA

### A) *Quality and information systems*

#### *Internal quality management system*

In order to make the transition from the former AQU Catalunya quality assurance system based on ISO standard 9002:1994 to the new quality management system based on ISO standard 9001:2000, AQU Catalunya carried out a diagnosis of its former quality system that was used as from 2000. The Quality Committee was increased in size, work for carrying out the implementation of the new standard planned and the actual work begun of implementing ISO standard 9001:2000. This involves the Quality Committee and all staff at AQU Catalunya being trained in the new standard and the process chart (structured according to strategic, operative and support processes) and process layout being defined.

#### *Information systems: GESTA implementation*

Work has been carried out on the following modules:

- **Quality assessment module:** This automates and controls the management processes of the different assessment programmes undertaken by AQU Catalunya. This module was implemented at the same time that it was being tested and the main users being trained in its use. A user's instruction manual was also produced.
- **Teaching staff module:** This tallies the import and export of files from CAT365. Evaluators and commissions were assigned to teaching staff records, templates for technical reports and evaluator-associated technical reports were created (and associated with reports), and a hearing was set up as support for the assessment commission meetings. All of these were implemented, tested to ensure that they function correctly, and training provided for the main users. A user's manual is also being prepared.
- **Group module:** A group module has been created to manage the different working groups that interact within AQU Catalunya. This has been implemented and training provided for the main users.

- **Archive module:** This is for the management, control and sending of records in the Management System of the Catalan Government's Administrative Documents Record. It is currently in the computer programming stage.
- **Extranet module:** A preliminary functional analysis has been commissioned to develop and implement this.
- **Persons and entities module:** Up-keep of this module has been maintained. A user's instruction manual was also produced.

As for data maintenance and entries, the following were carried out:

- **Persons and entities:** The data on entities and the people with whom AQU Catalunya maintains frequent contact has been updated. There are currently 800 entities and 7,299 people on record.
- **Teaching staff:** 2,151 applications for files from the AOC e-Government initiative were imported into the GESTA programme to handle the teaching staff assessment and accreditation process. A migration was also carried out of 1,700 people in the calls for teaching staff assessment in 2003.
- **Quality assessment module:** 220 assessments were entered (up until the entries for the 2001 programme) and the internal and external committees assigned for each assessment.
- **Group module:** 35 groups that form part of the AQU Catalunya governing bodies, assessment bodies and working commissions were registered.

## *B) Organisational structure*

### *Staff training plan*

Work began on preparing and implementing the First Training Plan in 2005, which is aimed at manpower development within AQU Catalunya.

### *Office space*

As a result of the new competences assigned to AQU Catalunya, which has meant an increase in the number of staff, commission meetings and different working groups, as well as working areas, extra office space was assigned to AQU Catalunya by the DURSI on the top floor of the

same building to improve the Agency's working conditions. The new office space was renovated and occupied by AQU Catalunya in October 2004.

### *Prevention of occupational hazards*

AQU Catalunya signed a contract for the rendering of services to prevent occupational hazards for the safety and health of its staff through the promotion of improved working conditions.

## *C) Internal management*

### *Accounting and budgetary analysis*

The economic and budgetary accounting of all activities was undertaken and the accounting system of the former consortium adapted to AQU Catalunya. Work was begun on improving automation of the functions and processes involved in the accounting management of AQU Catalunya. The Subdirector General for Financial Control of the Catalan Government's Ministry of Economy and Finance carried out the financial audit for 2003.

### *Agreements and legal counsel*

Relevant collaboration agreements were drawn up and signed with experts and institutions to further the development of all projects and programmes directed by AQU Catalunya.

The relevant legal reports were also produced in response to the consultations made (both internally and externally), support was given to applying the new regulations to the activities of AQU Catalunya and measures of support provided for the assessment commissions as the legal basis for decisions concerning appeals made in relation to reports issued in calls for assessment.

### *Archive*

In collaboration with the DURSI Services Organisation and Quality Department, the process of integrating AQU Catalunya into the Management System of the Catalan Government's Administrative Documents Record was begun, which involved introducing a new way of working based on reports and document life cycle.

The initial stage of implementation was completed, which consisted of a documentary audit, designing of the various elements in the system (classification table, resource map, computer system), user training, and the adaptation and monitoring of implementation in each section.

### *Library*

Cataloguing of the bibliographical resources of AQU Catalunya and the BEG (Joint Catalogue of the Catalan Government's Specialised Libraries) and CCUC (Joint Catalogue of the Universities in Catalonia) catalogues was begun.

620 books out of a total of approximately 800 have so far been catalogued, and there are descriptions of 60 different journals.

### *D) Economic data*

The following is the budget report for 2004:

	2004	Initial appropriations	Modifications	Definitive appropriations	Current liabilities
1. Staff salaries		740,000.00	0.00	740,000.00	712,345.40
2. Goods and services procurement		1,194,990.00	98,922.46	1,293,912.46	1,182,962.76
4. Current transfers		10.00	0.00	10.00	0.00
6. Real investment		140,000.00	0.00	140,000.00	108,149.76
7. Capital transfer		91,000.00	0.00	91,000.00	90,973.95
8. Variation of financial assets		0.00	0.00	0.00	0.00
9. Variation of financial liability		0.00	0.00	0.00	0.00
		<b>2,166,000.00</b>	<b>98,922.46</b>	<b>2,264,922.46</b>	<b>2,094,431.87</b>

## *ANEX 1: Relevant legislation during 2004*

### **RESOLUTIONS (ACTIVITIES AND OTHER)**

- Resolution UNI/1239/2004 of 26 April, which made public the decision regarding the procedure for the issuing of AQU Catalunya certifications and assessments relating to teaching activity for appointment as full professor or assistant professor, in accordance with the Catalan Universities Act (LUC) 1/2003 of 19 February. (Published in the DOGC no. 4126, 5 May 2004).

- Edict dated 13 May 2004, notifying of the decisions regarding the assessment of the teaching and research activity of teaching and research staff at private universities by the corresponding AQU Catalunya specific commissions, within the framework of the Agreement between AQU Catalunya and the Universitat Ramon Llull. (Published in the DOGC no. 4139, 24 May 2004).
- Edict dated 27 May 2004, notifying of the decisions of the commissions for research accreditation of the AQU Research Assessment Commission. (Published in the DOGC no. 4147, 4 June 2004).
- Edict dated 27 May 2004, notifying of the decisions of the commissions for advanced research accreditation of the AQU Research Assessment Commission. (Published in the DOGC no. 4147, 4 June 2004).
- Edict dated 11 June 2004, notifying of the decisions of the specific commissions of the AQU Tenure-Track and Collaborating Faculty Staff Commission. (Published in the DOGC no. 4154, 15 June 2004).
- Edict dated 2 August 2004, notifying of the decisions of the specific commissions of the AQU Tenure-Track and Collaborating Faculty Staff Commission. (Published in the DOGC no. 4188, 3 August 2004).
- Edict dated 28 September 2004, notifying of the agreements of the research accreditation commissions of the AQU Research Assessment Commission. (Published in the DOGC no. 4230, 1 October 2004).
- Edict dated 28 September 2004, notifying of the agreements of the advanced research accreditation commissions of the AQU Research Assessment Commission. (Published in the DOGC no. 4230, 1 October 2004).
- Resolution UNI/2693/2004 dated 1 October, which made public the procedure for the issuing of advanced research accreditation, in accordance with Law 1/2003 of 19 February on the Universities in Catalonia. (Published in the DOGC no. 4235, 8 October 2004).
- Resolution UNI/2694/2004 dated 4 October, which made public the procedure for the issuing of research accreditation, in accordance with Law 1/2003 of 19 February on the Universities in Catalonia. (Published in the DOGC no. 4235, 8 October 2004).
- Resolution UNI/2287/2004 dated 7 December, which made public the procedure for the issuing of preliminary reports prior to selection for appointment to tenure-track and collaborating faculty staff at public universities in 2005, in accordance with Law 1/2003 of 19 February on the Universities in Catalonia. (Published in the DOGC no. 4281, 16 December 2004)
- Edict dated 13 December 2004, notifying of the decisions of the specific commissions of the AQU Tenure-Track and Collaborating Faculty Staff Commission. (Published in the DOGC no. 4280, 15 December 2004).



## AGREEMENTS, ETC.

- 7/05/2004, agreement between AQU Catalunya and the Universitat Abat Oliba CEU concerning the assessment of the teaching and research activity of teaching staff at the Universitat Abat Oliba CEU.
- 25/05/2004, addenda to the collaboration agreement between AQU Catalunya and the Universitat Politècnica de Catalunya to carry out the Pro QU and DISSENY institutional assessment programmes (2003 programme).
- 9/06/2004, collaboration agreement between the DURSI, AQU Catalunya and the Universitat de Barcelona to develop a pilot project for adapting university degrees in Catalonia to the EHEA.
- 9/06/2004, collaboration agreement between the DURSI, AQU Catalunya and the Universitat Autònoma de Barcelona to develop a pilot project for adapting university degrees in Catalonia to the EHEA.
- 9/06/2004, collaboration agreement between the DURSI, AQU Catalunya and the Universitat Politècnica de Catalunya to develop a pilot project for adapting university degrees in Catalonia to the EHEA.
- 9/06/2004, collaboration agreement between the DURSI, AQU Catalunya and the Universitat Pompeu Fabra to develop a pilot project for adapting university degrees in Catalonia to the EHEA.
- 9/06/2004, collaboration agreement between the DURSI, AQU Catalunya and the Universitat de Girona to develop a pilot project for adapting university degrees in Catalonia to the EHEA.
- 9/06/2004, collaboration agreement between the DURSI, AQU Catalunya and the Universitat de Lleida to develop a pilot project for adapting university degrees in Catalonia to the EHEA.
- 9/06/2004, collaboration agreement between the DURSI, AQU Catalunya and the Universitat Rovira i Virgili to develop a pilot project for adapting university degrees in Catalonia to the EHEA.
- 9/06/2004, collaboration agreement between the DURSI, AQU Catalunya and the Universitat Oberta de Catalunya to develop a pilot project for adapting university degrees in Catalonia to the EHEA.
- 9/06/2004, collaboration agreement between the DURSI, AQU Catalunya and the Universitat Ramon Llull to develop a pilot project for adapting university degrees in Catalonia to the EHEA.

- 9/06/2004, collaboration agreement between the DURSI, AQU Catalunya and the Universitat de Vic to develop a pilot project for adapting university degrees in Catalonia to the EHEA.
- 9/06/2004, collaboration agreement between the DURSI, the AQU Catalunya and the International University of Catalonia to develop a pilot project for adapting university degrees in Catalonia to the EHEA.
- 11/06/2004, agreement between AQU Catalunya and the International University of Catalonia for the assessment of the teaching and research activity of teaching staff at the International University of Catalonia.
- 9/09/2004, collaboration agreement between AQU Catalunya and the Universitat Rovira i Virgili and its Social Council to undertake and fund a second assessment of graduate placement in the labour market.
- 6/10/2004, collaboration agreement between AQU Catalunya and the Universitat de Lleida and its Social Council to undertake and fund a second assessment of graduate placement in the labour market.
- 13/10/2004, collaboration agreement between AQU Catalunya and the Universitat Politècnica de Catalunya and its Social Council to carry out and fund a second assessment of graduate placement in the labour market.
- 14/10/2004, collaboration agreement between AQU Catalunya and the Universitat de Barcelona and its Social Council to carry out and fund a second assessment of graduate placement in the labour market.
- 21/10/2004, collaboration agreement between AQU Catalunya and the Universitat Pompeu Fabra and its Social Council to carry out and fund a second assessment of graduate placement in the labour market.
- 16/11/2004, collaboration agreement between AQU Catalunya and the Universitat de Girona and its Social Council to carry out and fund a second assessment of graduate placement in the labour market.
- 19/11/2004, collaboration agreement between AQU Catalunya and the Universitat Autònoma de Barcelona and its Social Council to carry out and fund a second assessment of graduate placement in the labour market.
- 20/12/2004, collaboration agreement between AQU Catalunya and the Universitat Autònoma de Barcelona to carry out the ProQU institutional assessment programme (2004 programme).
- 20/12/2004, collaboration agreement between AQU Catalunya and the Universitat Politècnica de Catalunya to carry out the ProQU institutional assessment programme (2004 programme).
- 20/12/2004, collaboration agreement between AQU Catalunya and the Universitat de Lleida to carry out the ProQU institutional assessment programme (2004 programme).

- 20/12/2004, collaboration agreement between AQU Catalunya and the Universitat Rovira i Virgili to carry out the ProQU institutional assessment programme (2004 programme).
- 20/12/2004, collaboration agreement between AQU Catalunya and the Universitat de Vic to carry out the ProQU institutional assessment programme (2004 programme).
- 23/12/2004, collaboration agreement between AQU Catalunya and the Universitat Autònoma de Barcelona to promote student participation in assessment programmes.

## *ANEX 2: Composition of the different bodies*

### 1) GOVERNING BODIES

#### *President:*

- Dr. Antoni Serra Ramoneda (Universitat Autònoma de Barcelona)

#### *Board of Directors:*

- Dr. Antoni Serra Ramoneda (President, AQU Catalunya)
- Dr. Joan Tugores Ques (Rector, Universitat de Barcelona)
- Dr. Lluís Ferrer Caubet (Rector, Universitat Autònoma de Barcelona)
- Dr. Josep Ferrer Llop (Rector, Universitat Politècnica de Catalunya)
- Dr. Rosa Virós Galtier (Rector, Universitat Pompeu Fabra)
- Dr. Joan Batlle Grabulosa (Rector, Universitat de Girona)
- Dr. Joan Viñas Salas (Rector, Universitat de Lleida)
- Dr. Lluís Arola Ferrer (Rector, Universitat Rovira i Virgili)
- Dr. Gabriel Ferraté Pascual (Rector, Universitat Oberta de Catalunya)
- Dr. Esther Giménez-Salinas Colomer (Rector, Universitat Ramon Llull)
- Dr. David Serrat Congost (Rector, Universitat de Vic)
- Dr. Josep Argemí Renom (Rector, International University of Catalonia)
- Pere Fontana García (Chairman of the Social Council, Universitat de Barcelona, until 13-04-2004)
- Joan Josep López Burniol (Chairman of the Social Council, Universitat de Barcelona, since 13-04-2004)
- Pere Miró Plans (Chairman of the Social Council, Universitat Autònoma de Barcelona, until 13-04-2004)
- Rosa Cullell Muniesa (Chairwoman of the Social Council, Universitat Autònoma de Barcelona, since 13-04-2004)
- Joaquim Molins Amat (Chairman of the Social Council, Universitat Politècnica de Catalunya, until 13-04-2004)
- Ramon Folch Guillén (Chairman of the Social Council, Universitat Politècnica de Catalunya, since 13-04-2004)
- Joan Guitart Agell (Chairman of the Social Council, Universitat Pompeu Fabra, until 13-04-2004)
- Mercè Sala Schnorkowski (Chairwoman of the Social Council, Universitat Pompeu Fabra, since 13-04-2004)
- Salvador Carrera Comes (Chairman of the Social Council, Universitat de Girona, until 11-05-2004)
- Albert Bou Vilanova (Chairman of the Social Council, Universitat de Girona, since 11-05-2004)
- Josep M. Pujol Gorné (Chairman of the Social Council, Universitat de Lleida)
- Josep Gomis Martí (Chairman of the Social Council, Universitat Rovira i Virgili, until 13-04-2004)
- Àngel Cunillera Zárata (Chairman of the Social Council, Universitat Rovira i Virgili, since 13-04-2004)
- Dr. Enric Argullol Murgadas (academician, Universitat Pompeu Fabra)
- Dr. Gemma Rigau Oliver (academician, Universitat Autònoma de Barcelona)
- Dr. Rolf Tarrach Siegel (academician, Universitat de Barcelona)
- Dr. Ramon Vilaseca Alavedra (Director General for Universities, DURSI)



- Dr. Francesc Xavier Hernández Cardona (Director General of Research, DURSI)
- Dr. Teresa Garcia-Milà Lloveras (Chairwoman of the Tenure-Track and Collaborating Faculty Staff Commission, AQU Catalunya)
- Dr. Joan Rodés Teixidor (Chairman of the Research Assessment Commission, AQU Catalunya)
- Dr. Gemma Rauret Dalmau (Director, AQU Catalunya)
- Joan Bravo Pijoan (Secretary, AQU Catalunya)

#### *Standing Committee*

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- Dr. Lluís Ferrer Caubet (Rector, Universitat Autònoma de Barcelona)
- Dr. Lluís Arola Ferrer (Rector, Universitat Rovira i Virgili)
- Pere Fontana García (Chairman of the Social Council, Universitat de Barcelona, until 13-04-2004)
- Joan Josep López Burniol (Chairman of the Social Council, Universitat de Barcelona, since 13-04-2004)
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- Dr. Gemma Rauret Dalmau (Director, AQU Catalunya)
- Joan Bravo Pijoan (Secretary, AQU Catalunya)

#### *Director:*

- Dr. Gemma Rauret Dalmau (Universitat de Barcelona)

## 2) ASSESSMENT BODIES

### *Quality Assessment Commission:*

- Dr. Gemma Rauret Dalmau (Chairwoman, Universitat de Barcelona)
- Dr. Pere Botella López (Universitat Politècnica de Catalunya)
- Dr. Jean-Loup Jolivet (general delegate of the French Comité National d' Évaluation)
- Dr. Francisco Michavila Pitarch (Universidad Politécnica de Madrid)
- Dr. Josep Oliver Alonso (Universitat Autònoma de Barcelona)
- Dr. Josep Oliveras Samitier (Universitat Rovira i Virgili)
- Dr. Sebastián Rodríguez Espinar (Universitat de Barcelona)
- Dr. Ignasi Romagosa Clariana (Universitat de Lleida)
- Dr. Christian Thune (The Danish Evaluation Institute and ENQA)
- Dr. Jaume Torras Elías (Universitat Pompeu Fabra)
- Dr. Miguel Valcárcel Cases (Universidad de Córdoba)
- Dr. Darío Villanueva Prieto (Universidad de Santiago de Compostela)
- Dr. Ton I. Vroeijenstijn (Quality Assurance Expert)
- Josep Grifoll Saurí (Secretary, AQU Catalunya)

### *Specific commission for Degree Standard and Study Programme Assessment:*

- Dr. Jaume Torras Elías (Rector, Universitat Pompeu Fabra)
- Dr. Nicole Mahy (Universitat de Barcelona)
- Dr. Josep Oliver Alonso (Universitat Autònoma de Barcelona)
- Dr. Ana María Sastre Requena (Universitat Politècnica de Catalunya)
- Dr. Darío Villanueva Prieto (Universidad de Santiago de Compostela)
- Dr. Ton I. Vroeijenstijn (Quality Assurance Expert)
- Josep Grifoll Saurí (Secretary, AQU Catalunya)

### *Specific commission for the Quality Assessment of University Centres and Activities:*

- Dr. Pere Botella López (Rector, Universitat Politècnica de Catalunya)
- Dr. M. Lluïsa Hernanz Carbó (Universitat Autònoma de Barcelona)
- Dr. Francisco Michavila Pitarch (Universidad Politécnica de Madrid)
- Dr. M. Luisa Molinas de Ferrer (Universitat de Girona)
- Dr. Josep Oliveras Samitier (Universitat Rovira i Virgili)
- Dr. Christian Thune (The Danish Evaluation Institute and ENQA)
- Josep Grifoll Saurí (Secretary, AQU Catalunya)

*Specific commission for the Assessment of Individual Merits and Activities:*

- Dr. Miguel Valcárcel Cases (Rector, Universidad de Córdoba)
- Dr. Carmen Ansotegui Olcoz (Universitat Ramon Llull)
- Dr. Jean-Loup Jolivet (French Comité National d' Evaluation)
- Dr. Sebastián Rodríguez Espinar (Universitat de Barcelona)
- Dr. Ignasi Romagosa Clariana (Universitat de Lleida)
- Dr. M. Àngela Vilallonga Vives (Universitat de Girona)
- Esteve Arboix Codina (Secretary, AQU Catalunya)

*The Tenure-Track and Collaborating Faculty Staff Commission:*

- Dr. Teresa Garcia-Milà Lloveras (Chairwoman, Universitat Pompeu Fabra)
- Dr. Montserrat Agudé Porres (Universitat de Barcelona)
- Dr. Joaquim Bisbal Méndez (Universitat de Barcelona)
- Dr. Josep M. Brucart Marraco (Universitat Autònoma de Barcelona)
- Dr. Rosa Caballol Lorenzo (Universitat Rovira i Virgili)
- Dr. Adolf Comeron Tejero (Universitat Politècnica de Catalunya)
- Dr. Enric Herrero Perpiñan (Universitat de Lleida)
- Dr. Xavier Pueyo Sáñez (Universitat de Girona)
- Dr. Josep Manel Torres Solà (Secretary, AQU Catalunya)

*Specific commission for the Humanities:*

- Dr. Josep M. Brucart Marraco (Rector, Universitat Autònoma de Barcelona)
- Dr. Juan José Acero Fernández (Universidad de Granada)
- Dr. Josep Oliveras Samitier (Universitat Rovira i Virgili)
- Dr. Maria del Ripoll Freixa Serra (Universitat de Barcelona)
- Dr. Mercè Roca Roumens (Universitat de Barcelona)
- Dr. Vicent Salvador Liern (Universitat Jaume I)
- Dr. Avel·lina Suñer Gratacós (Universitat de Girona)
- Dr. Maria Teresa Turell Julià (Universitat Pompeu Fabra, since 15-10-2004)
- Dr. Pere Ysàs Solanes (Universitat Autònoma de Barcelona)
- Dr. Josep Manel Torres Solà (Secretary, AQU Catalunya)

*Specific commission for the Social Sciences:*

- Dr. Joaquim Bisbal Méndez (Rector, Universitat de Barcelona)
- Dr. Teresa Anguera Argilaga (Universitat de Barcelona)
- Dr. Jordi Brandts Bernard (Universitat Autònoma de Barcelona)
- Dr. Francisco Garcimartín Alférez (Universidad de Castilla la Mancha)
- Dr. Alejandro Nieto García (Universidad Complutense de Madrid)
- Dr. Ángel I. Pérez Gómez (Universidad de Málaga)
- Dr. Vicente Salas Fumás (Universidad de Zaragoza)
- Dr. Pere Vilanova Trias (Universitat de Barcelona)
- Dr. Josep Manel Torres Solà (Secretary, AQU Catalunya)

*Specific commission for the Sciences:*

- Dr. Rosa Caballol Lorenzo (Chairwoman, Universitat Rovira i Virgili)
- Dr. Amadeu Delshams Valdés (Universitat Politècnica de Catalunya)
- Dr. Ana Maria Grandas Sagarra (Universitat de Barcelona)
- Dr. Jordi Pascual Gainza (Universitat Autònoma de Barcelona)
- Dr. Joan Francesc Piniella Febrer (Universitat Autònoma de Barcelona)
- Dr. Josep Manel Torres Solà (Secretary, AQU Catalunya)

*Specific commission for the Life Sciences:*

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- Dr. Xavier Niell Castaneda (Universidad de Málaga)
- Dr. Jesús Matallanas García (Universitat Autònoma de Barcelona)
- Dr. Manuel Palacín Prieto (Universitat de Barcelona)
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- Dr. Josep Manel Torres Solà (Secretary, AQU Catalunya)

*Specific commission for the Medical and Health Sciences:*

- Dr. Enric Herrero Perpiñan (Rector, Universitat de Lleida)
- Dr. Elías Campo Güerri (Universitat de Barcelona)
- Dr. Mariano Domingo Álvarez (Universitat Autònoma de Barcelona)
- Dr. Fausto García Hecardt (Universitat de Barcelona)
- Dr. Lluís Masana Marín (Universitat Rovira i Virgili)
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### *Specific commission for Engineering and Architecture:*

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- Dr. Fermín Luis Navarrina Martínez (Universidade da Coruña)
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- Dr. Francesc X. Avilés Puigvert (Universitat Autònoma de Barcelona)
- Dr. Jaume Baguñà Monjo (Universitat de Barcelona)
- Dr. Alegria Borràs Rodríguez (Universitat de Barcelona)
- Dr. Joaquim Bruna Floris (Universitat Autònoma de Barcelona)
- Dr. Eudald Carbonell Roura (Universitat Rovira i Virgili, until 3-12-2004)
- Dr. Àngel Cardama Aznar (Universitat Politècnica de Catalunya)
- Dr. Carmen Claver Cabrero (Universitat Rovira i Virgili)
- Dr. Joan X. Comella Carnicé (Universitat de Lleida, until 3-12-2004)
- Dr. Gosta Esping-Andersen (Universitat Pompeu Fabra)
- Dr. Josep M. Fullola Pericot (Universitat de Barcelona, since 3-12-2004)
- Dr. Manuel García-Carpintero Sánchez-Miguel (Universitat de Barcelona)
- Dr. Joaquim Gosálbez Noguera (Universitat de Barcelona)
- Dr. Jordi Mallol Mirón (Universitat Rovira i Virgili, since 3-12-2004)
- Dr. Jordi Maluquer de Motes (Universitat Autònoma de Barcelona)
- Dr. David Pérez Castrillo (Universitat Autònoma de Barcelona)
- Dr. Josep A. Planell Estany (Universitat Politècnica de Catalunya)
- Dr. Artur Polls Martí (Universitat de Barcelona)
- Dr. Ricard Pujol Borrell (Universitat Autònoma de Barcelona)
- Dr. Albert Rossich Estragó (Universitat de Girona)
- Dr. Manuel de Solà-Morales Rubió (Universitat Politècnica de Catalunya)
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- Dr. Josep M. Terricabras Noguera (Universitat de Girona)
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### *Specific commission for the Humanities:*

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- Dr. Eudald Carbonell Roura (Universitat Rovira i Virgili, until 3-12-2004)
- Dr. Violeta Demonte Barreto (Universidad Autónoma de Madrid, until 21-05-04)
- Dr. Josep M. Fullola Pericot (Universitat de Barcelona)
- Dr. Albert Rossich Estragó (Universitat de Girona)
- Dr. Josep M. Terricabras Noguera (Universitat de Girona)
- Dr. Josep Manel Torres Solà (Secretary, AQU Catalunya)

### *Specific commission for the Social Sciences:*

- Dr. Jordi Maluquer de Motes (Rector, Universitat Autònoma de Barcelona)
- Dr. Alegria Borràs Rodríguez (Universitat de Barcelona)
- Dr. Gosta Esping-Andersen (Universitat Pompeu Fabra)
- Dr. Luis J. Fuentes Meler (Universidad de Murcia, since 3-12-2004)
- Dr. Luis Núñez Ladevéze (Universidad de San Pablo-CEU)
- Dr. David Pérez Castrillo (Universitat Autònoma de Barcelona)
- Dr. Vicenç Rosselló Verger (Universitat de València)
- Dr. Jaume Sarramona López (Universitat Autònoma de Barcelona)
- Dr. Josep Manel Torres Solà (Secretary, AQU Catalunya)

### *Specific commission for the Sciences:*

- Dr. Joaquim Bruna Floris (Rector, Universitat Autònoma de Barcelona)
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- Dr. Pablo Espinet Rubio (Universidad de Valladolid)
- Dr. Alberto Marcos Vallaure (Universidad de Oviedo)
- Dr. Artur Polls Martí (Universitat de Barcelona)
- Dr. Josep Manel Torres Solà (Secretary, AQU Catalunya)

### *Specific commission for the Life Sciences:*

- Dr. Jaume Baguñà Monjo (Rector, Universitat de Barcelona)
- Dr. Francesc Xavier Avilés Puigvert (Universitat Autònoma de Barcelona)
- Dr. Joaquim Gosálbez Noguera (Universitat de Barcelona)
- Dr. Ginés Morata Pérez (CSIC-Universidad Autónoma de Madrid)
- Dr. Eduardo Soriano García (Parc Científic de Barcelona)
- Dr. Josep Manel Torres Solà (Secretary, AQU Catalunya)

### *Specific commission for the Medical and Health Sciences:*

- Dr. Joan X. Comella Carnicé (Rector, Universitat de Lleida, until 3-12-2004)
- Dr. Ricard Pujol Borrell (Rector, Universitat Autònoma de Barcelona, since 3-12-2004)
- Dr. Jaume Bosch Genover (Universitat de Barcelona, since 1-06-2004)

- Dr. Luis J. Fuentes Melero (Universidad de Murcia, until 3-12-2004)
- Dr. José López Barneo (Hospital Universityo Virgen del Rocío, Seville)
- Dr. Jordi Mallol Mirón (Universitat Rovira i Virgili, since 3-12-2004)
- Dr. Miguel Ángel Piris Pinilla (Centro Nacional de Investigaciones Oncológicas, since 1-06-2004)
- Dr. Jesús Sanmiguel Izquierdo (Hospital Clínic)
- Dr. Juan L. Tamargo Menéndez (Universidad Complutense de Madrid)
- Dr. Josep Manel Torres Solà (Secretary, AQU Catalunya)

*Specific commission for Engineering and Architecture:*

- Dr. Àngel Cardama Aznar (Rector, Universitat Politècnica de Catalunya)
- Dr. Enrique Castillo Ron (Universitat de Cantabria)
- Dr. José Antonio Martín Pereda (Universidad Politécnica de Madrid)
- Dr. Josep A. Planell Estany (Universitat Politècnica de Catalunya)
- Dr. Manuel de Solà-Morales Rubió (Universitat Politècnica de Catalunya)
- Dr. Josep Manel Torres Solà (Secretary, AQU Catalunya)

*Joint committee for assessing contracted lecturing staff at private universities:*

**Members of the specific commission of the quality assessment commission**

- Dr. Miguel Valcárcel Cases (Rector, Universidad de Córdoba)
- Dr. Josep Carreras Barnés (Universitat de Barcelona)
- Dr. Miquel de Moragas Spa (Universitat Autònoma de Barcelona)
- Dr. José Manuel Rodríguez Carrasco (Universitat de Comillas)
- Dr. Sebastián Rodríguez Espinar (Universitat de Barcelona)

**Members of the specific commission of the research assessment commission**

- Dr. Alegria Borràs Rodríguez (Chairwoman of the Committee, Universitat de Barcelona)
- Dr. Joan Mateo Andrés (Universitat de Barcelona)
- Dr. José Antonio Rubio Solà (Universitat Politècnica de Catalunya)
- Dr. Salvi Turró Tomàs (Universitat de Barcelona)
- Dr. Manuel Villa Cellino (Universitat Antonio de Nebrija)
- Esteve Arboix Codina (Secretary, AQU Catalunya)

### 3) ADVISORY BODIES

*Vice-Rectors Quality Committee:*

- Dr. Gemma Rauret Dalmau (Director of AQU Catalunya and QAC Chairwoman)
- Dr. Ramon Alemany Leira (Universitat de Barcelona)
- Dr. Dolors Riba Lloret (Universitat Autònoma de Barcelona)
- Dr. Ramon Carreras Planells (Universitat Politècnica de Catalunya)
- Dr. Carles Ramió Matas (Universitat Pompeu Fabra)

- Dr. Ramon Moreno Amich (Universitat de Girona)
- Dr. Joan Prat Corominas (Universitat de Lleida)
- Dr. Agustí Segarra Blasco (Universitat Rovira i Virgili, until 31-01-2004)
- Dr. Mercè Gisbert Cervera (Universitat Rovira i Virgili, since 01-02-2004)
- Dr. Carles Sigalés Conde (Universitat Oberta de Catalunya)
- Dr. Josep Gallifa Roca (Universitat Ramon Llull)
- Dr. Pere Quer Aiguadé (Universitat de Vic)
- Dr. Albert Arbós Bertrán (International University of Catalonia)
- Joan Bravo Pijoan (Secretary, AQU Catalunya)

### *Vice-Rectors Teaching Staff Commission:*

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- Dr. Ramon Alemany Leira (Universitat de Barcelona)
- Dr. Jordi Marquet Cortés (Universitat Autònoma de Barcelona)
- Dr. Vera Sacristán Adinolfi (Universitat Politècnica de Catalunya)
- Dr. Josep Joan Moreso Mateos (Universitat Pompeu Fabra)
- Dr. Joan Martí Bonmatí (Universitat de Girona)
- Dr. Joan Ramon Rosell Polo (Universitat de Lleida)
- Dr. Francesc Xavier Grau Vidal (Universitat Rovira i Virgili)
- Joan Bravo Pijoan (AQU Catalunya)
- Dr. Josep M. Torres Solà (Secretary, AQU Catalunya)

### *Vice-Rectors Student Commission:*

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- Dr. Joan Guàrdia Olmos (Universitat de Barcelona)
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- Dr. Joan M. Miró Sans (Universitat Politècnica de Catalunya)
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- Dr. David Brusi Belmonte (Universitat de Girona)
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- Dr. Joana Zaragoza Gras (Universitat Rovira i Virgili)
- Dr. Carles Sigalés Conde (Universitat Oberta de Catalunya)
- Dr. Josep Gallifa Roca (Universitat Ramon Llull)
- Dr. Pere Quer Aiguadé (Universitat de Vic)
- Dr. Pilar Buil Gazol (International University of Catalonia, until 3-11-2004)
- Dr. Salvador Durany Pich (International University of Catalonia, since 3-11-2004)
- Joan Bravo Pijoan (Secretary, AQU Catalunya)

Dr. Mercè Izquierdo Aymerich from the Universitat Autònoma de Barcelona also participated.

### *Vice-Rectors Doctorate and Research Students Commission:*

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- Dr. Joan Gómez Pallarés (Universitat Autònoma de Barcelona)
- Dr. Juan Jesús Pérez González (Universitat Politècnica de Catalunya)
- Dr. Jaume Casals Pons (Universitat Pompeu Fabra)
- Dr. Blanca Palmada Félez (Universitat de Girona)
- Dr. Ramon Canela Garayoa (Universitat de Lleida)
- Dr. Xavier Grau Vidal (Universitat Rovira i Virgili)
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- Dr. Josep Gallifa Roca (Universitat Ramon Llull)
- Dr. Josep M. Serrat Jurado (Universitat de Vic)
- Dr. Fèlix Cruz Sánchez (International University of Catalonia)
- Joan Bravo Pijoan (Secretary, AQU Catalunya)

### *Representatives of the Social Councils:*

- Dr. Gemma Rauret Dalmau (Chairwoman AQU Catalunya)
- Jordi Camós Grau (Universitat de Barcelona, until 13-04-2004)
- Simó Aliana Magrí (Universitat Autònoma de Barcelona, until 13-04-2004)
- Ana Serra Hombravella (Universitat Politècnica de Catalunya, until 13-04-2004)
- Alessandro Benuzzi (Universitat Pompeu Fabra, until 13-04-2004)
- Sebastià Alegre Rosselló (Universitat de Girona, until 11-05-2004)
- Rafael Pujol Solanas (Universitat de Lleida, until 13-04-2004)
- Jordi Gavaldà Casado (Universitat Rovira i Virgili, until 13-04-2004)
- Josep Grifoll Saurí (Secretary, AQU Catalunya)

The appointment of new representatives of the Social Councils remained subject to approval.

## 4) WORKING GROUPS

### *The DISSENY project working group:*

#### *Medicine working group:*

- Dr. Joan Prat Corominas (Co-ordinator, Universitat de Lleida)
- Dr. Luis A. Branda (Universitat Autònoma de Barcelona)
- Dr. Josep Carreras Barnés (Universitat de Barcelona)
- Dr. Rodrigo Miralles Marrero (Universitat Rovira i Virgili)
- Dr. Sebastián Rodríguez Espinar (AQU Catalunya)
- Josep Grifoll Saurí (Secretary, AQU Catalunya)

Dr. M. Rosa Fenoll Brunet from the Universitat Rovira i Virgili also participated.

#### *Chemical Engineering working group:*

- Dr. Claudi Mans Teixidó (Co-ordinator, Universitat de Barcelona)
- Dr. Francesc Xavier Cañavate Ávila (Universitat Politècnica de Catalunya)
- Dr. Fidel Cunill Garcia (Universitat de Barcelona, until 09-02-2004)
- Dr. Xavier Farriol Roigés (Universitat Rovira i Virgili)
- Dr. Xavier Font Segura (Universitat Autònoma de Barcelona)
- Dr. Miquel Gassiot Matas (Universitat Ramon Llull)
- Dr. José Ignacio Iribarren Laco (Universitat Politècnica de Catalunya)
- Dr. Javier Tejero Salvador (Universitat de Barcelona, since 10-02-2004)
- Dr. Francesc Valero Barranco (Universitat Autònoma de Barcelona)
- Dr. Isabel Villaescusa Gil (Universitat de Girona)
- Ana Prades Nebot (Secretary, AQU Catalunya)

#### *Psychology working group:*

- Dr. Juan Antonio Amador Campos (Co-ordinator, Universitat de Barcelona)
- Dr. Climent Giné Giné (Universitat Ramon Llull, until 17-10-2004)
- Dr. Ignasi Ivern Pacual (Universitat Ramon Llull, since 18-10-2004)
- Dr. Urbano Lorenzo Seva (Universitat Rovira i Virgili)
- Dr. Susana Pallarés Parejo (Universitat Autònoma de Barcelona)
- Dr. Montse Vall-Llovera Llovet (Universitat Oberta de Catalunya)
- Dr. Esperança Villar Hoz (Universitat de Girona, until 12-09-2004)
- Dr. Ferran Viñas Poch (Universitat de Girona, since 13-09-2004)
- Ana Prades Nebot (Secretary, AQU Catalunya)

## *Indicator setting*

### *Economic Indicators Commission:*

- Enric Canela Campos (Co-ordinator, Universitat de Barcelona)
- Emilio Vares Longueira (Universitat de Barcelona)
- Immaculada Vilardell Riera (Universitat Autònoma de Barcelona)
- Rosa M. Royo Porta (Universitat Politècnica de Catalunya)
- Manuel Romaní Blancafort (Universitat Pompeu Fabra)
- Roser Maeso Alemany (Universitat de Girona)
- Mariona Farré Perdigué (Universitat de Lleida, until 25-11-2004)
- Cèsar Ezcurra Ciaurriz (Universitat de Lleida, since 25-11-2004)
- Enrique Sánchez García (Universitat Rovira i Virgili)
- Joan Bravo Pijoan (Secretary, AQU Catalunya)

## *General frameworks*

### *General framework for the evaluation of coherent interaction between research and teaching:*

- Dr. Josep Oliveras Samitier (Co-ordinator, Universitat Rovira i Virgili)
- Dr. Joaquim Bruna Floris (Universitat Autònoma de Barcelona)
- Dr. Jordi Cartanyà Solé (Universitat Rovira i Virgili)
- Dr. Albert Cornet Calveras (Universitat de Barcelona)
- Dr. Fidel Molina Luque (Universitat de Lleida)
- Dr. Francesc Pallarès Porta (Universitat Pompeu Fabra)
- Dr. Àngels Pèlach Serra (Universitat de Girona)
- Dr. Josep Maria Salla Tarragó (Universitat Politècnica de Catalunya)
- Ana Prades Nebot (Secretary, AQU Catalunya)

### *General framework for setting up, controlling and reviewing improvement plans*

- Dr. Francesc Pedró Garcia (Co-ordinator, Universitat Pompeu Fabra)
- Francesc Abad Esteve (Universitat Pompeu Fabra)
- Meritxell Chaves Sánchez (Universitat de Barcelona)
- Sara Gimeno Vila (Universitat Rovira i Virgili)
- Josep Maria Gómez Pallarès (Universitat de Girona)
- Santiago Roca Martín (Universitat Politècnica de Catalunya)
- Dr. Immaculada Vilardell Riera (Universitat Autònoma de Barcelona)
- Esteve Arboix Codina (Secretary, AQU Catalunya)

*General framework for evaluating the satisfaction of graduates and society regarding graduate placement in the labour market*

- Dr. Sebastián Rodríguez Espinar (Co-ordinator, AQU Catalunya)
- Dr. Ignasi Brunet Icart (Universitat Rovira i Virgili)
- Dr. Pere Jòdar Martínez (Universitat Pompeu Fabra)
- Dr. Josep Maria Masjuan Codina (Universitat Autònoma de Barcelona)
- Dr. Manel Quera Miró (Universitat Politècnica de Catalunya)
- Dr. Teresa Riba Salles (Universitat de Barcelona)
- Dr. Marta Sadurní Brugué (Universitat de Girona)
- Ana Prades Nebot (Secretary, AQU Catalunya)

*Others*

Working group for preparing a distance education assessment guide:

- Dr. Joan Mateo Andrés (Universitat de Barcelona)
- Dr. Albert Sangrà Morer (Universitat Oberta de Catalunya)

*Communication:*

*Editorial board of the quarterly bulletin*

- Dr. Gemma Rauret Dalmau (director, AQU Catalunya)
- Joan Bravo Pijoan (AQU Catalunya)
- Dr. Sebastián Rodríguez Espinar (AQU Catalunya)
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- Martí Estruch Axmacher (DURSI)
- Maria Giné Soca (AQU Catalunya)
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## 5) CO-OPERATION

### *Heads of the quality technical units*

- Dr. Gemma Rauret Dalmau (Director, AQU Catalunya)
- Meritxell Chaves Sánchez (Universitat de Barcelona)
- Dr. Jordi Casanova Maturana (Universitat de Barcelona)
- Marta Vilalta Casals (Universitat Autònoma de Barcelona)
- Carme Sala Martínez (Universitat Autònoma de Barcelona, since 16-09-2004)
- Jesús Vivas González (Universitat Autònoma de Barcelona)
- Santiago Roca Martín (Universitat Politècnica de Catalunya)
- Xavier Massó Pérez (Universitat Politècnica de Catalunya)
- Francesc Abad Esteve (Universitat Pompeu Fabra)
- Ana Petit Solé (Universitat Pompeu Fabra)
- Josep M. Gómez Pallarès (Universitat de Girona)
- Pilar del Acebo Peña (Universitat de Girona)
- Josep M. Cots Caimons (Universitat de Lleida)
- Carme Sala Martínez (Universitat de Lleida, until 15-09-2004)
- Montserrat Comella Roigé (Universitat de Lleida, since 16-09-2004)
- Sara Gimeno Vila (Universitat Rovira i Virgili)
- Josep Salvatella Beas (Universitat Oberta de Catalunya)
- Jordi Garriga Andreu (Universitat Ramon Llull)
- Sebastià Riera Cusí (Universitat de Vic)
- Dr. Josep Corcó Juvinyà (International University of Catalonia)
- Joan Bravo Pijoan (AQU Catalunya)
- Dr. Sebastián Rodríguez Espinar (AQU Catalunya)
- Josep Grifoll Saurí (AQU Catalunya)
- Ana Prades Nebot (AQU Catalunya)
- Olga Pujolràs González (AQU Catalunya)
- Esteve Arboix Codina (Secretary, AQU Catalunya)

### *Heads of the Catalan university press offices*

- Maria Giné Soca (Co-ordinator, AQU Catalunya)
- Ernest Trias Ferrer (Universitat de Barcelona)
- Esther Crespo Romeo (Universitat Autònoma de Barcelona)
- Ana Rosa Cànovas Pérez (Universitat Politècnica de Catalunya)
- Marc Permanyer Gausa (Universitat Pompeu Fabra)
- Josep Comas Martínez (Universitat de Girona)
- Leonor Badia Morera (Universitat de Lleida)
- Josep M. Àrias Giménez (Universitat Rovira i Virgili)
- Toni Brunet Mauri (Universitat Oberta de Catalunya)
- Carles Targa Tudón (Universitat Ramon Llull)
- Josep Tarradellas Cirera (Universitat de Vic)

- Pilar Buil Gazol (International University of Catalonia)
- Jordi Tudela Gibert (Universitat Abad Oliba)
- Conxita Herruzo Fonayet (Secretary, AQU Catalunya)

Sònia Perelló Castellví from the Universitat Autònoma de Barcelona also participated, in replacement of Esther Crespo Romeo.

## 6) AQU CATALUNYA STAFF

### *Quality Assessment*

- Josep Grifoll Saurí, head of section
- Esteve Arboix Codina
- Ana Prades Nebot
- Olga Pujolràs González

### *Academic Staff and Research*

- Dr. Josep Manel Torres Solà, head of section
- Núria Márquez Aranda
- Eva Eixarch Olleta
- Àngels Hernández Salgado
- Griselda Rivilla Tort (since 1-03-2004)

### *Planning and Communication*

- Maria Giné Soca, head of section
- David Gassiot Andreu (since 1-03-2004)
- Conxita Herruzo Fonayet
- Àgata Segura Castellà
- Caterina Cazalla Lorite
- Albert Basart Capmany (since 25-05-2004)

### *Administration*

#### *Legal counsel*

- Jordi Escolar Bañeres

#### *Economic management and personnel administration*

- Carme Pérez Cruz
- Carlos Alberto Gómez Díaz
- Erica Sereno Ruiz (since 6-07-2004)

#### *Secretary's office, reception and registry*

- Eva Benito Moré
- Ingrid Mattick Pallart
- Ana Riba Rivera (voluntary extended leave of absence since 15-12-2004)
- Rocío Torres Lara



## *Consultants and collaborators*

### *Management consultants*

- Joan Bravo Pijoan (for economic management and personnel administration)
- Dr. Sebastián Rodríguez Espinar (Co-ordinator of Innovation + Methodology Development)\*

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\* Resolution of the Director of AQU Catalunya, 24 November 2004.